



**“The Fossil Fish Capital of the World”
City of Kemmerer, Wyoming
AGENDA
KEMMERER CITY COUNCIL MEETING
Monday, December 22, 2025**

5:00 p.m. – Pre-Meeting Workshop

Agenda Review

Opening of the Clubhouse for Winter

6:00 p.m. – Regular Meeting

- **CALL TO ORDER:** Mayor Robert Bowen
- **PLEDGE OF ALLEGIANCE:**
- **ROLL CALL:**
- **APPROVAL OF AGENDA:** December 22, 2025
- **DEPARTMENT REPORTS:**
- **VISITORS’ COMMENTS AND PETITIONS:** (This is a listening session only, no action will be taken. Council will not comment on matters of litigation or personnel.)
 - General comments
- **CONSENT AGENDA:**
(The items listed under consent agenda are considered to be routine by the City Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion of any items is desired, that item will be removed from the consent agenda and considered separately.)
 - (a) Approval of Meeting Minutes of December 8, 2025;
 - (b) Approval of payment of bills, payroll, and ACH payments;
 - (c) Set Calendar Year 2026 City Council Dates.
- **TABLED BUSINESS:**
 - (a) Opening of the Clubhouse for Winter
- **NEW BUSINESS:**
 - (a) Junior Jazz Letter of Agreement
 - (b) America 250 Grant Application for Municipalities
 - (c) Resolution No. 2026-866, A Resolution Amending Resolution No. 2025-858, Providing for the Establishment, Functions, and Duties of a Recreation Advisory Board for the City of Kemmerer, Wyoming.

- **COMMENTS:**
 - (a) City Administrator
 - (b) Council Comments
 - (c) Mayor Comments

NEXT REGULAR COUNCIL MEETING WILL BE ON MONDAY, JANUARY 12, 2026.

Top 13 Prioritized Strategic Focus Goals/Projects for FY 2025-2026

These are the Top 13 prioritized strategic focus goals and projects for Fiscal Year 2025-2026.

1. Infrastructure—Streets, sidewalks, storm drains, updated wastewater treatment facility/lines, better water quality—funded by 6-penny (special purpose tax), storm drain fund, municipal option, LID, etc. Look at general fund and over/under of departments.
2. Review/re-write/update city ordinances/codes and fairly enforce—focus on beautification and public safety, more bite on bank-owned properties, work with judge and police chief to improve, campers/trailer problems need solving. Enforce/repeal laws.
3. Compensate employees fairly.
4. Establish a public portal on city website--report road damage and monitor repair response time, and progress for citizens to view/communication on web site--agenda, budget
5. New city shop/City Hall Complex—Campus style
6. Improve City's curb appeal and bring back pride in the community, starting with city-owned properties
7. Economic development--promote local businesses, find new businesses, business growth. Add to local revenue/sustainable employment
8. Restructure city departments to maximize efficiency, create umbrella department "Parks & Rec" to cut cost.
9. Permanent Stage in triangle for events, entertainment, weddings.
10. Build City Reserves
11. Weed control--city & private property
12. Archie Neil Park improvements--concrete in front of concessions, new basketball backboard
13. Training--All departments

Consent Agenda (a)

The Kemmerer City Council met in regular session this 8th day of December, 2025, at 6:00 p.m. in the City Council Chambers, City Hall, Kemmerer, Wyoming. The Pledge of Allegiance was recited. Present on roll call were Mayor Robert Bowen, Councilmember Marlin Batista, Councilmember David McConkie, Councilmember Brantley Popp, and Councilmember Bill Price. Councilmember Caleb Ellis and Councilmember Mark Quinn were absent.

Motion was made Councilmember Price to excuse the absence of Councilmember Ellis and Councilmember Quinn; seconded by Councilmember Popp and unanimously approved by council present.

Motion was made by Councilmember Popp to approve the agenda as presented; seconded by Councilmember McConkie and unanimously approved by council present.

DEPARTMENT REPORTS:

Chad Nielson, Public Works Director; Lois Hicks, Recreation Manager; and John Tibbetts, Director of Golf & Parks, gave department reports to the council. Brian Muir, City Administrator, gave the Police Department and the Events Center reports to the council. Councilmember Mark Quinn joined the meeting; 6:13 p.m. Natasia Diers, City Clerk-Treasurer, gave the Administration department report to the council.

PRESENTATIONS:

Tressa Barnes representing Union Wireless gave a presentation to the council. Jesica Lozier representing Fossil Basin Chamber of Commerce made comments to the council.

VISITOR COMMENTS:

Arvid Aase and Madonna Long made comments to the council.

CONSENT AGENDA:

Motion was made by Councilmember Quinn to approve the items on the consent agenda as presented; seconded by Councilmember Popp and unanimously approved by council present. Those items were:

- (a) Approval of Meeting Minutes of November 24, 2025, as presented;
 - (b) Approval of the payment of the bills, payroll, and ACH payments as presented;
- | | | | |
|-------------------------------------|-----------|---------------------------------|-----------|
| 18635 UMWA | \$198.60 | 18636 Ace Hardware | \$31.98 |
| 18637 Albins, Easton Carl | 108.00 | 18638 All West Communications | 496.54 |
| 18639 Century Equipment Co | 346.34 | 18640 Dex Imaging, LLC | 94.19 |
| 18641 Elliott Equipment Co | 427.63 | 18642 Ellis, Seth | 72.00 |
| 18643 Enbridge Gas Utah | 201.00 | 18644 Evanston Clinic Corp. | 105.00 |
| 18645 First Bank of Wyoming | 5,358.41 | 18646 GoTo Technologies, Inc | 279.49 |
| 18647 Gunter's Lawn & Garden | 539.00 | 18648 IDAWY | 8,320.50 |
| 18649 Intermountain Fire Protection | 200.00 | 18650 J Solutions, Inc. | 141.64 |
| 18651 Jones Simkins LLC | 2,950.00 | 18652 Jorgensen Associates, Inc | 11,425.00 |
| 18653 JUB Engineers Inc | 31,875.39 | 18654 K-D Joint Powers Board | 1,917.71 |

18655 Kemmerer Gazette	170.80	18656 Kilgore Companies, LLC	6,058.20
18657 Netwize	2,265.58	18658 Norco, Inc	15.00
18659 Paul, Marissa	1,325.00	18660 Pitney Bowes, Inc	500.00
18661 Pope, Christian	12.00	18662 Rocky Mtn Power	11,222.98
18663 Stout Law Center, LLC	1,500.00	18664 Town of Diamondville	10.00
18665 Wex Bank	1,818.33	18666 Wolfies, LLC	491.82
18667 WEBT	44,717.12	18668 Wyo Machinery Co	70.04
18669 Wyo Range Hunting & Fish	3,000.00	11/30/25 Core Business-ACH	22.45
12/3/25 Federal Tax Deposit-ACH	15,047.54	12/3/25 Net Payroll Deposit-ACH	51,469.67
12/3/25 AFLAC-ACH	12.24	12/3/25 Expert Pay-ACH	1,090.05
12/3/25 Orchard Trust-ACH	825.00		

- (c) Authorize the mayor to sign the lease agreement with Anderson Tax & Consulting for Suite 204 at Old Town Hall.

NEW BUSINESS:

- (a) Motion was made by Councilmember Popp to table the decision on opening the clubhouse for the winter; seconded by Councilmember Price and unanimously approved by council present.
- (b) Motion was made by Councilmember Quinn to authorize the mayor to sign the agreement with Lincoln County for the usage at South Lincoln Training and Event Center; seconded by Councilmember Price and unanimously approved by council present.
- (c) Motion was made by Councilmember McConkie to authorize the mayor to sign the 2026 NAVID maintenance grant application in the amount of \$4,326; seconded by Councilmember Popp and unanimously approved by council present.

COMMENTS:

Brian Muir, city administrator, made comments. Councilmember McConkie, Councilmember Quinn, Councilmember Popp, and Councilmember Price made comments. Mayor Bowen made comments.

EXECUTIVE SESSION:

Motion was made by Councilmember Popp to recess the regular meeting and go into executive session for personnel; seconded by Councilmember Quinn and unanimously approved by council present; 7:36 p.m.

Motion was made by Councilmember McConkie to convene into executive session; seconded by Councilmember Quinn and unanimously approved by council present; 7:38 p.m.

Motion was made by Councilmember McConkie to adjourn the executive session; seconded by Councilmember Price and unanimously approved by council; 9:02 p.m.

Motion was made by Councilmember Quinn to reconvene into regular session; seconded by Councilmember Batista and unanimously approved by council; 9:03 p.m.

There being no further business before the council, Mayor Bowen adjourned the regular meeting;
9:03 p.m.

BY: _____
ROBERT BOWEN, MAYOR

ATTEST:

NATASIA DIERS
CITY CLERK-TREASURER

Consent Agenda (b)

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Location/Training
GENERAL FUND						
10-23140 CRIME VICTIM SURCHARGE PAYABLE						
40169	DIVISION OF VICTIMS SERVICE	11-25	CRIME VICTIM SURCHARGE	12/11/2025	250.00	
LEGISLATIVE						
10-41-430 PUBLIC RELATIONS & COMM						
21005	UMB CARD CENTER	055209	POTATO TOPPINGS & WRAP	11/15/2025	37.58	
21005	UMB CARD CENTER	095520	DRINKS - CONFERENCE ROOM	11/24/2025	32.73	
10-41-520 TRAVEL & SUBSISTENCE						
21005	UMB CARD CENTER	5004142279	FUEL - BM	11/24/2025	38.19	NLCT CONVENTION - MB.
ECONOMIC DEVELOPMENT						
10-42-993 4% LODGING TAX						
60226	FOSSIL BASIN PROMOTION BO	1225	LODGING TAX - NOV. 2025	12/08/2025	4,593.85	
60226	FOSSIL BASIN PROMOTION BO	1225-02	LODGING TAX	12/15/2025	4,354.37	
ADMINISTRATION						
10-43-210 OFFICE SUPPLIES						
21005	UMB CARD CENTER	5278621	KLEENEX - CH	11/20/2025	16.99	
21005	UMB CARD CENTER	670615	2026 CALENDARS	11/20/2025	17.90	
21005	UMB CARD CENTER	9462647	KLEENEX - CH	11/27/2025	16.99	
10-43-250 VEHICLE MAINTENANCE & REPAIR						
21005	UMB CARD CENTER	75618539	ICE SCRAPER-TRAVERSE	11/20/2025	3.99	
10-43-410 TELECOMMUNICATIONS						
30100	CENTURYLINK COMMUNICATIO	2350L-1225	ADMINISTRATION LONG DISTA	12/01/2025	7.16	
17099	CENTURYLINK	2345-1225	ADMINISTRATION	12/01/2025	40.40	
17099	CENTURYLINK	2355-1225	ADMINISTRATION	12/01/2025	32.90	
17099	CENTURYLINK	3189-1225	ADMINISTRATION	12/01/2025	80.80	
22016	VERIZON WIRELESS	6129514932	CELL PHONE - BM	11/26/2025	37.57	
10-43-520 TRAVEL & SUBSISTENCE						
21005	UMB CARD CENTER	5004099111	FUEL - BM	11/03/2025	54.68	
21005	UMB CARD CENTER	5004105774	FUEL - EF	11/06/2025	31.49	CASELLE TRAINING IN E
10-43-710 EQUIPMENT LEASE						
23015	WELLS FARGO FINANCIAL LEA	5036961507	XEROX COPIER LEASE - CH	12/15/2025	264.47	
10-43-810 SUBSCR, MEMBERSHIP, DUES						
21005	UMB CARD CENTER	118788546	DOMAIN PROTECTION-KEMME	11/12/2025	84.95	
21005	UMB CARD CENTER	30699	MEMBERSHIP-ND	11/03/2025	159.00	
21005	UMB CARD CENTER	TIDJGM3J0	ICLOUD STORAGE	11/16/2025	.99	
10-43-830 INSURANCE						
20002	TEGELER & ASSOCIATES	20073	ADD 2025 FORD INTERCEPTOR	12/09/2025	375.00	
CITY HALL COMPLEX						
10-47-220 TECHNICAL SUPPLIES						
21005	UMB CARD CENTER	596X01382906	WATER-CH	11/08/2025	37.98	
10-47-240 GAS, OIL & LUBRICANTS						
99234	GUNTER'S SERVICE	BLDGS-1125	FUEL	11/30/2025	280.47	
10-47-250 VEHICLE MAINTENANCE & REPAIR						
21005	UMB CARD CENTER	071377	FORD F 350 SERVICE	11/11/2025	89.00	
10-47-285 BLDG. AND GROUNDS MAINTENANCE						
21005	UMB CARD CENTER	5250666	URINAL DRAIN TREATMENT	11/14/2025	166.20	
10-47-360 CONTRACTUAL SERVICES						
15020	OUTLAW SUPPLY, INC.	8295-1125	JANITORIAL - CITY HALL	11/30/2025	241.50	
10-47-410 TELECOMMUNICATIONS						
21005	UMB CARD CENTER	1225-INT	BLDG MAINT. INTERNET	11/20/2025	41.50	
22016	VERIZON WIRELESS	6129514932	CELL PHONE -WB	11/26/2025	37.57	
10-47-610 NATURAL GAS						
17007	ENBRIDGE GAS UTAH	7197-1225	CITY HALL II	12/04/2025	341.99	
POLICE ADMINISTRATION						
10-50-240 GAS, OIL & LUBRICANTS						
21005	UMB CARD CENTER	5004128835	FUEL - JT	11/17/2025	34.19	DROP OFF PD CAR IN SH
21005	UMB CARD CENTER	F55453	MOTOR OIL - PD	11/05/2025	41.94	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Location/Training
10-50-250 VEHICLE MAINT & REPAIRS						
21005	UMB CARD CENTER	18047	TIRE REPAIR - PD	11/24/2025	25.00	
21005	UMB CARD CENTER	75617948	ANTIFREEZE - JW	11/15/2025	7.99	
21005	UMB CARD CENTER	F57452	WIPER BLADE - CODE ENFORC	11/19/2025	25.98	
10-50-410 TELECOMMUNICATIONS						
30100	CENTURYLINK COMMUNICATIO	2350L-1225	POLICE DEPT. LONG DISTANCE	12/01/2025	1.79	
17099	CENTURYLINK	2345-1225	POLICE DEPT	12/01/2025	40.39	
17099	CENTURYLINK	2355-1225	POLICE DEPT	12/01/2025	32.89	
22016	VERIZON WIRELESS	6129514932	CELL PHONE - PD (3)	11/26/2025	112.71	
22016	VERIZON WIRELESS	6129514932	TABLETS - PD (7)	11/26/2025	140.14	
22016	VERIZON WIRELESS	6129514932	KPD CAMERA	11/26/2025	40.01	
10-50-520 TRAVEL & SUBSISTENCE						
21005	UMB CARD CENTER	057064	MEAL - MK, MKJR.	11/03/2025	51.12	NEW HIRE UNIFORM SU
21005	UMB CARD CENTER	251117-08-329	MEAL - JT, KW	11/17/2025	45.56	DROP OFF PD CAR IN SH
10-50-540 RECRUITMENT						
21005	UMB CARD CENTER	0382648	NEW HIRE EQUIP - MKJR.	11/09/2025	367.73	
21005	UMB CARD CENTER	80934	LIGHT DUTY HOLSTER	11/13/2025	120.22	
10-50-560 SAFETY						
16002	PERSONNEL SCREENING SER	11491	DRUG SCREENING - JH	12/16/2025	55.00	
10-50-710 EQUIPMENT LEASE						
23015	WELLS FARGO FINANCIAL LEA	5036815518	COPIER LEASE - PD	12/04/2025	96.00	
10-50-850 INTERGOVERNMENTAL SERV.						
12017	LINCOLN COUNTY SHERIFF OF	1125	COMMUNICATIONS - 1125	11/30/2025	2,400.00	
12017	LINCOLN COUNTY SHERIFF OF	1125	PRISONER CARE - 1125	11/30/2025	180.00	
ANIMAL CONTROL						
10-55-610 NATURAL GAS						
17007	ENBRIDGE GAS UTAH	8097-1225	ANIMAL SHELTER	12/04/2025	39.35	
PUBLIC WORKS ADMINISTRATION						
10-65-560 SAFETY						
16002	PERSONNEL SCREENING SER	11491	DRUG SCREENING - DOT	12/16/2025	207.20	
STREET MAINTENANCE						
10-66-230 SMALL TOOLS						
21005	UMB CARD CENTER	2974622	SLEDGE HAMMER	11/10/2025	460.73	
10-66-240 GAS, OIL & LUBRICANTS						
99234	GUNTER'S SERVICE	STREET-1125	FUEL	11/30/2025	1,497.34	
10-66-260 CONSTRUCTION & REPAIR SUPPLIES						
21005	UMB CARD CENTER	F55160	PAINT BLACKTOP	11/04/2025	33.99	
10-66-280 EQUIPMENT MAINTENANCE						
10540	AUTO INN REPAIR, INC.	43881	AIRLINE & FITTINGS	11/07/2025	28.25	
80177	HOLLAND EQUIPMENT CO.	41938	SYNTHETIC FILTER ELEMENT	12/10/2025	232.31	
21005	UMB CARD CENTER	057907	COOLER HOSE CLAMP	11/05/2025	7.25	
21005	UMB CARD CENTER	061187	REPLACE CABIN AIR FILTER	11/18/2025	26.51	
21005	UMB CARD CENTER	1356256	DIESEL EXHAUST FLUID	11/26/2025	62.69	
99243	BURNETT'S AUTO PARTS INC	140108	DE-ICER WINDSHIELD WASH	11/06/2025	6.22	
10-66-285 BLDG. & GROUNDS MAINTENANCE						
21005	UMB CARD CENTER	75617653	DRANO - UNPLUG URINAL	11/14/2025	18.99	
21005	UMB CARD CENTER	F57281	REPLACE LIGHT IN GARBAGE	11/18/2025	79.98	
10-66-410 TELECOMMUNICATIONS						
30100	CENTURYLINK COMMUNICATIO	2350L-1225	STREET DEPT. LONG DISTANC	12/01/2025	1.17	
17099	CENTURYLINK	2374-1225	STREET DEPT.	12/01/2025	42.76	
21005	UMB CARD CENTER	1225-INT	STREETS INTERNET	11/20/2025	31.45	
22016	VERIZON WIRELESS	6129514932	CELL PHONE - CN	11/26/2025	51.16	
10-66-560 SAFETY						
15010	ONE-CALL OF WYOMING	77780	LOCATES - 1125	12/10/2025	103.95	
21005	UMB CARD CENTER	75618241	BOTTLED WATER	11/18/2025	23.94	
10-66-610 NATURAL GAS						
17007	ENBRIDGE GAS UTAH	2858-1225	STREET DEPT	12/04/2025	257.32	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Location/Training
SANITATION - OPERATIONS/MAINT.						
10-69-240 GAS, OIL & LUBRICANTS						
99234	GUNTER'S SERVICE	SANI-1125	FUEL	11/30/2025	1,361.03	
10-69-410 TELECOMMUNICATIONS						
30100	CENTURYLINK COMMUNICATIO	2350L-1225	STREET DEPT. LONG DISTANC	12/01/2025	63	
17099	CENTURYLINK	2374-1225	SANITATION DEPT.	12/01/2025	23.03	
22016	VERIZON WIRELESS	6129514932	CELL PHONE - JB	11/26/2025	41.72	
10-69-420 POSTAGE						
60235	FREEDOM MAILING SERVICES I	51853	POSTAGE UTILITY BILLS	12/06/2025	262.67	
10-69-450 PRINTING & REPRODUCTION						
60235	FREEDOM MAILING SERVICES I	51853	PRINT UTILITY BILLS	12/06/2025	53.88	
10-69-610 NATURAL GAS						
17007	ENBRIDGE GAS UTAH	2858-1225	SAN DEPT	12/04/2025	138.56	
PARKS MAINTENANCE						
10-75-240 GAS, OIL & LUBRICANTS						
21005	UMB CARD CENTER	77783	AIR FILTERS & OIL	11/07/2025	116.32	
10-75-280 EQUIPMENT MAINTENANCE						
21005	UMB CARD CENTER	4689034	RIDING MOWER BLADES	11/19/2025	47.98	
21005	UMB CARD CENTER	7055419	LAWN MOWER BLADE	11/26/2025	67.33	
10-75-410 TELECOMMUNICATIONS						
30100	CENTURYLINK COMMUNICATIO	2350L-1225	PARKS LONG DISTANCE	12/01/2025	1.79	
10-75-610 NATURAL GAS						
17007	ENBRIDGE GAS UTAH	5167-1225	BLDG/PARKS SHOP	12/04/2025	487.47	
COMMUNITY DEVELOPMENT/PLANNING						
10-86-360 CONTRACTUAL SERVICES						
20006	TORONTO, THOMAS P	KGIS001	GIS MAPPING SERVICES	12/10/2025	5,000.00	
10-86-860 SPECIAL PROJECTS AND PROGRAMS						
21000	UINTA APPRAISAL COMPANY	25-OTH R	LAND APPRAISAL - KEMM IND L	12/08/2025	600.00	
MUNICIPAL COURT						
10-88-410 TELECOMMUNICATIONS						
30100	CENTURYLINK COMMUNICATIO	2350L-1225	COURT LONG DISTANCE	12/01/2025	1.79	
CAPITAL PROJECTS FUND						
PUBLIC SAFETY						
26-70-015 REPLACE IN CAR CAMERAS						
21005	UMB CARD CENTER	040364	CAMERA INSTALLATION - NS	11/17/2025	1,483.20	
GOLF COURSE FUND						
OPERATIONS AND MAINTENANCE						
54-73-240 GAS, OIL AND LUBRICANTS						
30396	RELADYNE WEST, LLC	1310875-IN	FUEL - GC	12/08/2025	816.16	
21005	UMB CARD CENTER	75616500	VALVOLINE OIL	11/06/2025	69.96	
21005	UMB CARD CENTER	78230	AIR FILTERS & OIL	11/25/2025	49.19	
54-73-285 BLDG. & GROUNDS MAINTENANCE						
21005	UMB CARD CENTER	75619069	CLEAN SHOP	11/24/2025	35.97	
54-73-410 TELECOMMUNICATIONS						
21005	UMB CARD CENTER	INT-1125	GOLF MAINT. - INTERNET	11/02/2025	34.37	
54-73-610 NATURAL GAS						
17007	ENBRIDGE GAS UTAH	4097-1225	GOLF SHOP	12/04/2025	204.00	
CLUBHOUSE						
54-80-410 TELECOMMUNICATIONS						
21005	UMB CARD CENTER	INT-1125	CLUBHOUSE - INTERNET	11/02/2025	34.37	
22016	VERIZON WIRELESS	6129514932	CELL PHONE - GOLF CLUBHOU	11/26/2025	59.04	
54-80-610 NATURAL GAS						
17007	ENBRIDGE GAS UTAH	8358-1225	GOLF CLUBHOUSE	12/04/2025	12.12	
54-80-810 SUBSCRIPTIONS, MEMBERSHIPS, DUE						
21005	UMB CARD CENTER	63224	GOLF CLUBHOUSE SOFTWARE	12/01/2025	340.20	
AIRPORT FUND						
OPERATIONS AND MAINTENANCE						

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Location/Training
55-73-240 GAS, OIL AND LUBRICANTS						
21005	UMB CARD CENTER	75619211	DIESEL FLUID	11/25/2025	89.98	
55-73-285 BUILDING MAINTENANCE						
21005	UMB CARD CENTER	2781802	HEATER GAS VALVE	11/24/2025	356.95	
55-73-360 CONTRACTUAL SERVICES						
15020	OUTLAW SUPPLY, INC.	8296-1125	JANITORIAL - AIRPORT	11/30/2025	141.75	
55-73-410 TELECOMMUNICATIONS						
30100	CENTURYLINK COMMUNICATIO	2350L-1225	AWOS SYSTEM	12/01/2025	2.80	
30100	CENTURYLINK COMMUNICATIO	2350L-1225	AIRPORT LONG DISTANCE	12/01/2025	1.79	
17099	CENTURYLINK	2343-1225	AIRPORT	12/01/2025	86.59	
17099	CENTURYLINK	3534-1225	AIRPORT	12/01/2025	70.80	
17099	CENTURYLINK	9838-1225	AWOS	12/01/2025	65.80	
21005	UMB CARD CENTER	1225-INT	AIRPORT INTERNET	11/20/2025	51.45	
22016	VERIZON WIRELESS	6129514932	TABLET AND CELL PHONE - AIR	11/26/2025	57.59	
55-73-610 PROPANE						
20887	BRIDGER VALLEY PROPANE	117479	PROPANE - AIRPORT LOUNGE	12/08/2025	387.09	
AIRPORT CAPITAL						
55-75-014 REHAB R/W LIGHT & REPLACE WIND						
11020	KEMMERER GAZETTE	11/27/25	NOTICE OF SETTLEMENT - MO	11/28/2025	73.20	
13016	MODERN ELECTRIC CO.	FINAL	LIGHTING & WINDCONE PROJE	12/16/2025	47,138.64	
EVENT AND RECREATION FUND						
REC CENTER OPERATIONS						
56-82-210 OFFICE SUPPLIES						
21005	UMB CARD CENTER	F57251	OFFICE SUPPLIES	11/19/2025	9.99	
56-82-220 TECHNICAL SUPPLIES						
21005	UMB CARD CENTER	9594	RENTAL TOWEL TO TEST NEW	11/12/2025	2.06	
56-82-260 CONSTRUCTION & REPAIR SUPPLIES						
21005	UMB CARD CENTER	4861838	TOILET BOWL CLEANER	11/29/2025	21.15	
21005	UMB CARD CENTER	6050633	TOILET PAPER ROLLS	11/30/2025	43.25	
21005	UMB CARD CENTER	6852230	AIR FRESHENER SPRAY	11/26/2025	38.99	
56-82-360 CONTRACTUAL SERVICES						
15020	OUTLAW SUPPLY, INC.	8293-1125	JANITORIAL - REC CENTER	11/30/2025	414.75	
56-82-410 TELECOMMUNICATIONS						
30100	CENTURYLINK COMMUNICATIO	2350L-1225	REC CENTER LONG DISTANCE	12/01/2025	1.79	
17099	CENTURYLINK	2365-1225	REC CENTER	12/01/2025	94.79	
17099	CENTURYLINK	2366-1225	REC CENTER	12/01/2025	65.79	
21005	UMB CARD CENTER	1225-INT	REC CENTER INTERNET	11/20/2025	31.45	
56-82-610 NATURAL GAS						
17007	ENBRIDGE GAS UTAH	1348-1225	REC CENTER	12/04/2025	349.95	
56-82-710 EQUIPMENT LEASE						
23015	WELLS FARGO FINANCIAL LEA	5036892678	COPIER LEASE - REC	12/09/2025	259.00	
56-82-860 SPECIAL PROJ & PROGRAMS						
21005	UMB CARD CENTER	6050633	#7 BASKETBALLS	11/30/2025	44.98	
21005	UMB CARD CENTER	8351435-B	RETURN OF ICE MAKER	11/11/2025	79.98-	
21005	UMB CARD CENTER	F57251	CABLE TIES	11/19/2025	9.99	
56-82-960 EQUIPMENT REPLACEMENT						
21005	UMB CARD CENTER	5513005	COMPUTER MONITOR	11/08/2025	79.99	
OUTDOOR POOL						
56-88-410 TELECOMMUNICATIONS						
17099	CENTURYLINK	2368-1225	OUTDOOR POOL	12/01/2025	80.79	
56-88-610 NATURAL GAS						
17007	ENBRIDGE GAS UTAH	8758-1225	SWIMMING POOL	12/04/2025	139.06	
CULTURAL ARTS AND EVENTS						
57-23147 EVENT CENTER DEPOSIT						
99239	BLACK CANYON REC CLUB	REFUND-1225	REFUND SECURITY DEPOSIT	12/08/2025	116.39	
ADMINISTRATION						

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Location/Training
57-43-220 TECHNICAL SUPPLIES						
21005	UMB CARD CENTER	S3104776	GFI FACEPLATERS (OUTLET C	11/25/2025	282.88	
57-43-280 EQUIPMENT MAINTENANCE						
21005	UMB CARD CENTER	7405805	OVEN IGNITOR	11/22/2025	44.19	
57-43-285 BUILDING AND GROUNDS MAINT						
21005	UMB CARD CENTER	9671447	FLOOD LIGHT BULBS (8)	11/29/2025	63.99	
21005	UMB CARD CENTER	ES279726	DRAIN & GREASE TRAP TREAT	11/17/2025	161.87	
57-43-360 CONTRACTUAL SERVICES						
15020	OUTLAW SUPPLY, INC.	8294-1125	JANITORIAL - EVENT CENTER	11/30/2025	866.25	
57-43-410 TELECOMMUNICATIONS						
30100	CENTURYLINK COMMUNICATIO	2350L-1225	EC ALARM	12/01/2025	1.40	
17099	CENTURYLINK	2226-1225	EVENT CENTER	12/01/2025	65.80	
22016	VERIZON WIRELESS	6129514932	CELL PHONE - EVENT CENTER	11/26/2025	49.67	
57-43-610 NATURAL GAS						
17007	ENBRIDGE GAS UTAH	3107-1225	EVENT CENTER	12/04/2025	544.94	
57-43-820 LINENS AND UNIFORMS						
21005	UMB CARD CENTER	1775042 & 177	LINEN RENTALS	11/18/2025	558.83	
57-43-860 SPECIAL PROJ & PROGRAMS						
21005	UMB CARD CENTER	019472	SODA & WATER (EM)	11/07/2025	150.83	
21005	UMB CARD CENTER	025100	COFFEE, TEA, WATER, SUPPLI	11/15/2025	51.48	
21005	UMB CARD CENTER	029593	SODA & WATER (EM)	11/12/2025	45.32	
21005	UMB CARD CENTER	047173	BOTTLED WATER - EC	11/10/2025	5.98	
21005	UMB CARD CENTER	048893	SODA (EXXON MOBIL)	11/05/2025	134.87	
21005	UMB CARD CENTER	089531	SODA & WATER (EM)	11/14/2025	34.56	
VISITORS' SERVICES						
57-45-410 TELECOMMUNICATIONS						
21005	UMB CARD CENTER	INT-1125	VISITOR CENTER - INTERNET	11/02/2025	34.36	
57-45-610 NATURAL GAS						
17007	ENBRIDGE GAS UTAH	7708-1225	VISITOR CENTER	12/04/2025	81.15	
RENTAL FUND						
OLD CITY HALL RENTALS						
60-93-360 CONTRACTUAL SERVICES						
15020	OUTLAW SUPPLY, INC.	8292-1125	JANITORIAL - 700 CEDAR	11/30/2025	147.00	
60-93-410 TELECOMMUNICATIONS						
17099	CENTURYLINK	2241-1225	700 CEDAR	12/01/2025	61.30	
17099	CENTURYLINK	2254-1225	700 CEDAR	12/01/2025	61.30	
17099	CENTURYLINK	2915-1225	700 CEDAR	12/01/2025	77.60	
60-93-610 NATURAL GAS						
17007	ENBRIDGE GAS UTAH	6172-1225	700 CEDAR	12/04/2025	377.49	
Grand Totals:					<u>84,293.88</u>	

Consent Agenda (c)

AGENDA ITEM # C (NB OB CONSENT)

Department: Administration

Meeting Date: December 22, 2025

SUBJECT: Set CY 2026 City Council Dates

BRIEF DESCRIPTION/JUSTIFICATION: Below are a list of council meeting dates for calendar year 2026. Please note that there is one meetings that will be held on Tuesday rather than a Monday.

- Monday, January 12, 2026
- Monday, January 26, 2026
- Monday, February 9, 2026
- Monday, February 23, 2026
- Monday, March 9, 2026
- Monday, March 23, 2026
- Monday, April 13, 2026
- Monday, April 27, 2026
- Monday, May 11, 2026
- Tuesday, May 26, 2026**
- Monday, June 8, 2026
- Monday, June 22, 2026
- Monday, July 13, 2026
- Monday, July 27, 2026
- Monday, August 10, 2026
- Monday, August 24, 2026
- Monday, September 14, 2026
- Monday, September 28, 2026
- Monday, October 12, 2026
- Monday, October 26, 2026
- Tuesday, November 9, 2026
- Monday, November 23, 2026
- Monday, December 14, 2026
- Monday, December 28, 2026

RECOMMENDED ACTION: Set the council dates as outlined above

Attachments Provided: Yes ___ No X

Submitted by: Natasia Diers

Tabled Business (a)

Tabled Item a Information

Dec 22 2025

AGENDA ITEM # A (NB OB CONSENT)

Department: Golf Meeting Date: ~~11/24/25~~

SUBJECT: Golf course clubhouse opening for winter

BRIEF DESCRIPTION/JUSTIFICATION: For the golf course clubhouse to have the best chance of being successful this winter, it needs to be open with a consistent schedule, therefore proposing:

~Four days a week (Wednesday, Thursday, Friday and Saturday)

~11am-1pm, targeting cross-country skiers/snowshoeing/ice skaters

~4pm to 10 pm, targeting hockey, pool and dart league players

Monthly Profit/Loss over 4 month period, December 1-March 31.

~Heating for the clubhouse is projected anywhere between \$500. to \$1,000. per month. [loss \$4,000.]

~Staffing for a part time bartender is \$1,152. a month (\$12./hour, 6hrs/night, 4 nights/wk) who would need to be dependable and 21yrs or older. ** This does not include the 8 hours a week that John Tibbetts or Kaylynn Williams would need to staff 2 hours earlier in the day. [loss \$4,608.]

~ Sales estimated at \$1,000-\$2,000 per month (based on slowest golf season month October \$1,061. and a month of 14 pool players, two beers an hour, for four hours \$1,792.) [profit \$4-8,000]

-Most loss scenario- hire a part time bar tender, have the highest heat bill and no sales, loss of \$2,152 per month. (Perhaps worse, we can't find part time help and John and/or Kaylynn regularly work overtime, costing the city more.) [loss of \$8,608.]

-Average scenario- hire a part time bar tender, have best scenario for heat and sales, the profit about \$350. per month. [profit \$1,400]

-Most profit scenario- use help offered from the Mayor and utilizing current staff like Madison (at the event center), to allow John and/or Kaylynn to staff the clubhouse without going into overtime. The heating is the lowest estimate and sales at the highest estimate, monthly profit \$1500. [profit \$6,000]

~~RECOMMENDED ACTION: Increase the budget and hire a part time bartender.~~

Attachments Provided: Yes ___ No x

Submitted by: Kaylynn Williams and John Tibbetts

Tabled Item a Information

Dec 22, 2025

~~AGENDA ITEM # a (NB OB CONSENT) Department: Golf~~
Meeting Date: 12/8/2025

SUBJECT: Clubhouse opening for winter

BRIEF DESCRIPTION/JUSTIFICATION: To open the clubhouse this winter, the budget needs to be amended to have sewer line inspected and repaired, the heating paid and hire a part time bartender. To secure pool tables and dart boards, we are required to be open four nights a week, therefore proposing to be open :

~Wednesday, Thursday, Friday and Saturday.

~11am-1pm, accommodating cross-country skiers, snowshoeing, ice skaters

~4pm-10pm, accommodating hockey, pool and dart league players

~~RECOMMENDED ACTION: Amend the budget to cover costs for sewer repair, heating clubhouse and hiring a part time bartender at \$12./hour.~~

Attachments Provided: Yes ___ No x

Submitted by: John Tibbetts

New
Business
(a)



1420 S 500 W
Salt Lake City, UT 84115
801-325-2589

November 13, 2025

Kemmerer Recreation
1776 Dell Rio Dr.
Kemmerer, WY 83101

RE: Letter of Agreement: 2025 - 2026 Junior Jazz Season

Dear Kemmerer Recreation:

This Letter of Agreement ("Agreement") is made and entered into at the date listed below between Jazz Basketball Investors LLC dba Utah Jazz ("Utah Jazz") and Kemmerer Recreation ("Junior Jazz Host") (collectively, the "Parties"). The Utah Jazz operates a youth basketball league (hereinafter, "Junior Jazz Program") that is managed by county and city municipalities through recreation centers in Utah, Idaho, Wyoming, Montana, and Nevada.

In order for Junior Jazz Host to participate in the Junior Jazz Program, the Parties agree to the following terms and conditions:

1. Junior Jazz Host agrees to pay the Utah Jazz \$29.50 for each participant (the "Fee"), which includes (2) tickets to a Utah Jazz game for each participant;
2. In exchange for the Fee, Utah Jazz agrees to provide Junior Jazz Host with the following benefits:
 - a. Opportunity to be affiliated with the Utah Jazz and receive Utah Jazz branded mesh/excel jerseys and materials;
 - b. A digital participation packet including participation certificate, membership benefits, and a printed picture of the Utah Jazz team for each participant;
 - c. Access to our Junior Jazz Coaches Corner, which includes a coaching manual, coaching checklist and links to multiple Jr. NBA videos featuring skills and drills;
 - d. Junior Jazz Parties that include multiple Jazz players for photos and/or autographs (subject to COVID-19 restrictions, which may prohibit player participation, and current health regulations);
 - e. Additional programming opportunities include Junior Jazz Rookie League, the Fun Shot Competition and Good Sports Utah Sportsmanship Program;

- f. Each city or group has the option to add Utah Jazz tickets to their Junior Jazz package; free tickets for all head coaches of Junior Jazz that participate in the ticket package;
 - g. Radio and television advertisements to help drive Junior Jazz registrations;
 - h. The jazzyouth.com website with a find your league feature; website also contains activities for participants, sportsmanship information, coaches corner, drills, Utah Jazz player facts and more.
3. Junior Jazz Host releases, waives, discharges, covenants not to sue, indemnifies and holds harmless Jazz Basketball Investors LLC, SEG Basketball, LLC, Smith Entertainment Group, LLC, all sponsors and advertisers of the aforementioned parties, and all subsidiaries, affiliates, predecessors, assigns, present and former officers, owners, shareholders, directors, agents and employees of each and every one of the aforesaid entities (each, "Released Party"), from any and all liability to the undersigned, their heirs and successors, for any and all claims, demands, losses or damages on account of any injury or loss in any way related to the Junior Jazz Host's participation in the Junior Jazz Program, including physical injury (and death) and damage to property, caused or alleged to be caused in whole or in part by any Released Party or otherwise.
4. Junior Jazz Host agrees to send out communication to its participants in the Junior Jazz Program on a regular basis and upon request by the Utah Jazz.

Very Truly Yours,

Nate Martinez

ACKNOWLEDGED AND AGREED TO:

Signature: _____ Date: _____

New
Business
(b)

AGENDA ITEM # b (NB OB CONSENT) Department: Admin-EC
Meeting Date: 12/22/2025

SUBJECT: Applying for America250 grant

BRIEF DESCRIPTION/JUSTIFICATION: The state has a large fund to help communities celebrate the semiquincentennial of our country (America 250). We can apply for up to \$25,000 so I have researched several events and items to have a fantastic community celebration. Please see attached.

RECOMMENDED ACTION: Authorize Kaylynn to submit the online grant application.

Attachments Provided: Yes No

Submitted by: Kaylynn Williams



Blog
Contact

[About](#)[Events](#)[Host An Event](#)[Grants](#)[Community Resources](#)[FAQ](#)

America 250 WY Grant Application For Municipalities and NGOs

This form is for Wyoming municipalities and NGOs applying for the America 250 Grant. Please ensure all fields are completed and the necessary documentation is attached. Incomplete applications will not be considered. For more information contact Nick Neylon at 307-431-4866 or nick.neylon@wyo.gov.

Applicant Information

Municipality/Organization Name

Semiquincentennial County Committee Name *(Required)*

Contact Person *(Required)*

Provide the name and contact information of the person who can best answer questions about the project.

Title

Phone Number *(Required)*

Email Address *(Required)*

Project Overview

Project Title *(Required)*

Project Summary *(Required)*

Provide a brief (1-3 sentence) description of the proposal.

Relevance to America 250 Themes

Explain how this project reflects the America 250 themes. *(Required)*

Describe how the project honors and reflects Wyoming's contribution to national heritage.

Project Type

Select the category that best describes the project. *(Required)*

- Public Art and Murals
- Exhibits (Local or Online)
- Monuments and Markers
- Strategic Planning for Semiquincentennial Initiatives
- Other

Detailed Project Information

Project Narrative *(Required)*

Describe your proposed project, including goals, objectives, and activities.

Timeline and Milestones

Start Date *(Required)*



Completion Date *(Required)*



Projects cannot be funded retroactively.

Key Milestones

Budget

Total Project Cost *(Required)*

Amount Requested (\$2,500 minimum to \$25,000 maximum) *(Required)*

Matching Funds (if any)

Community Impact and Accessibility

Describe how this project will benefit the community and ensure accessibility.

Supporting Documentation

Official County Resolution

No file chosen

letter from Stephen Allen @County.

Accepted file types: pdf, doc, docx, Max. file size: 15 MB.

Detailed Budget and Timeline *(Required)*

No file chosen

move details here.

Accepted file types: pdf, doc, docx, Max. file size: 15 MB.

Letters of Commitment from Partners (if applicable)

No file chosen

Accepted file types: pdf, doc, docx, Max. file size: 15 MB.

CAPTCHA

Project Summary *(Required)*

Provide a brief (1-3 sentence) description of the proposal.

A celebration of our country's birth 250 years ago through several age and ability accessible events, fostering intergenerational engagement, community connection and civic pride; culminating in celebration on July 4th at our local event center.

Explain how this project reflects the America 250 themes. *(Required)*

Describe how the project honors & reflects Wyoming's contribution to national heritage

This project honors Wyoming's role in America's history by reflecting the state's core values of independence, land stewardship, resilience, and strong community ties. Though Wyoming joined the Union after the nation's founding, its people have long embodied the ideals of freedom, self-governance, and civic responsibility. Patriotic banners along Main Street and framed founding documents connect Kemmerer to the nation's origins while celebrating local pride. Tree-planting projects symbolize Wyoming's commitment to conservation and preserving the land for future generations. Genealogy workshops, Revolutionary War documentary screenings, and children's art displays link national history to the personal stories and future generations of Wyoming families. The Walk 250 Miles challenge reflects Wyoming's culture of endurance and open spaces, while neighborhood potluck packages highlight the importance of community, cooperation, and shared traditions. The project will culminate in an award ceremony and community celebration at the event center, featuring patriotic decorations, community choir and commemorative "swag" for both children and adults, recognizing participation and bringing the community together in a shared celebration of America's 250th anniversary.

Project Narrative *(Required)*

Describe your proposed project, including goals, objectives, and activities.

The primary goal of the project is to strengthen community identity and historical awareness by highlighting the principles of America's founding while celebrating Wyoming's culture of resilience, conservation, and cooperation. Specific objectives include:

- Increasing public engagement with American history through accessible, place-based displays and programming.
- Encouraging intergenerational participation by linking national history to local family stories and youth creativity.
- Promoting environmental stewardship and healthy living as reflections of Wyoming values.
- Creating opportunities for community connection, cooperation, and shared celebration.

Project Activities

The project will feature a variety of activities designed to engage the entire community. Patriotic banners along Main Street and framed founding documents displayed in public spaces will create a visible and welcoming historical presence throughout the town. Tree-planting projects will symbolize conservation, legacy, and commitment to preserving Wyoming's natural environment for future generations.

Educational components will include genealogy workshops that help residents explore personal connections to early American history, Revolutionary War documentary screenings that provide historical context, and children's art displays that encourage youth to creatively interpret America's founding ideals. A community-wide "Walk 250 Miles" challenge will promote wellness and reflect Wyoming's culture of endurance and appreciation for open spaces. Neighborhood potluck packages will encourage residents to gather, share meals, and build relationships, reinforcing the importance of cooperation and shared traditions.

The project will culminate in a community celebration and award ceremony at the event center. This final event will feature patriotic decorations, a community choir, and commemorative items for both children and adults, recognizing participation and collective effort. Together, these activities will create a meaningful, inclusive observance that honors America's 250th anniversary while strengthening community bonds and leaving a lasting local impact.

Budget

Total Project Cost *(Required)*

\$24,990+

Amount Requested (\$2,500 minimum to \$25,000 maximum) *(Required)*

	\$24,990
"City of Kemmerer/America 250" challenge coins (750 at \$5 a coin)	\$3,750.
Venue rental and staffing wages	\$3,000.
Independence day celebration and award ceremony decorations	\$1,050.
Independence day celebration and award ceremony "swag" for 250	\$2,500.
Genealogy workshop and scan a thon	\$750.
Conservation youth camp (15 of 4-6ft trees to plant at \$180/tree)	\$2,700.
250 T-shirts for fun run and community choir participants	\$4,550.
Children's art contest supplies	\$700.
Ten Neighborhood Potluck packages	\$2,000.
50 Main street banners	\$2,000.
Historic 26 flag set for Triangle Park	\$1,990.

Matching Funds (if any)

?

Community Impact and Accessibility

Describe how this project will benefit the community and ensure accessibility.

Accessibility is a core component of the project. All activities will be free, held in ADA-accessible public spaces, and scheduled at varying times to accommodate families, seniors, and working residents. Printed materials and signage will use clear, easy-to-read formats, and events will be designed to welcome participants regardless of physical ability or prior historical knowledge. Children-focused activities and family-friendly programming ensure that younger residents can participate meaningfully.

The project will culminate in an award ceremony and community celebration at the event center, featuring patriotic decorations, a community choir, and commemorative “swag” for both children and adults. By recognizing participation and shared effort, the celebration will bring the community together in a unifying and inclusive observance of America’s 250th anniversary, leaving a lasting sense of connection, pride, and shared heritage.

New
Business
(c)

AGENDA ITEM # C (NB) OB CONSENT)

Department: Administration

Meeting Date: December 22, 2025

SUBJECT: Resolution No. 2026-866, A Resolution Amending Resolution No. 2025-858, Providing for the Establishment, Functions, and Duties of a Recreation Advisory Board for the City of Kemmerer, Wyoming.

BRIEF DESCRIPTION/JUSTIFICATION:

While working with the newly formed Recreation Advisory Board on its bylaws, it was noted that the resolution adopted to establish the board states that the board “shall adopt the bylaws.” However, for other boards within the City, the established practice is for the board to submit its bylaws to the City Council for adoption.

Therefore, it is necessary to amend the resolution to clarify that the Recreation Advisory Board will submit its bylaws to the City Council for review and adoption.

RECOMMENDED ACTION: Authorize the Mayor to sign Resolution No. 2025-866, A Resolution Amending Resolution No. 2025-858, Providing for the Establishment, Functions, and Duties of a Recreation Advisory Board for the City of Kemmerer, Wyoming.

Attachments Provided: Yes No

Submitted by: Natasia Diers

RESOLUTION NO. 2025-866

A RESOLUTION AMENDING RESOLUTION NO. 2025-858,
PROVIDING FOR THE ESTABLISHMENT, FUNCTIONS, AND DUTIES
OF A RECREATION ADVISORY BOARD FOR THE CITY OF
KEMMERER, WYOMING.

WHEREAS, the City Council wishes to establish a Recreation Advisory Board, with its functions and duties;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF KEMMERER, LINCOLN COUNTY, WYOMING THAT:

Section 1 - Creation: There is hereby created a Recreation Board of the City of Kemmerer, Wyoming, consisting of five (5) members, who must complete an application, be interviewed by the Mayor and City Council, be nominated by the City Council, be appointed by the Mayor and be confirmed by the City Council. Initially, one (1) member shall be appointed for a term of one year; two (2) members shall be appointed for a term of two years; and two (2) members shall be appointed for a term of three years. There after all terms shall be for a period of three (3) years.

Section 2 - By-Laws: The Board shall ~~adopt~~ submit by-laws as deemed necessary to effectively manage the affairs of the Board. Said by-laws shall be adopted by the city council and ~~A~~ a copy of ~~said the~~ by-laws shall be filed in the office of the City Clerk.

Section 3 - Officers: The Board shall elect from among its membership a Chairperson, Vice Chairperson, and Secretary. The terms of office and responsibilities of these officers shall be established by by-laws.

Section 4 - Meetings: Meetings of the Board may be held according to the by-laws established by the Board. The meetings shall be open at all times to the public, and public involvement should be encouraged. An agenda for each meeting shall be prepared by the Recreation Manager. Minutes shall be kept of all meetings and copy of said minutes shall be filed in the office of the City Clerk.

Section 5 - Advisory Board: The purpose and function of the Board is to advise and give recommendations to the City Council and Recreation Manager concerning the creation and maintenance of recreation programs and facilities, excluding the golf course. The Board does not supervise the activities of the Kemmerer Recreation Manager or their staff, nor does the Board monitor the activities of contractors performing work for the City, nor the activities of the Kemmerer Recreation Department employees. As an advisory board, no final decision-making authority is vested in same.

The Board shall, in its determinations, deliberations, and recommendations, be as broadly representative of the community as possible, keeping in mind the different social, educational, economic, racial and geographical aspects of the community and the needs of the elderly, the handicapped and youth on a non-discriminatory basis.

Section 6 - Duties of the Board:

- a. Communicate and coordinate with other public bodies such as the Planning and Zoning Commission, the local School Board, the South Lincoln County Recreation Improvement District and Lincoln County Recreation Commission, to insure effective planning of adequate parks and recreational facilities, excluding the golf course.
- b. Work with the Recreation Manager in all phases of the recreation program to promote program effectiveness.
- c. Make periodic inspections of areas and facilities; make periodic observations of program activities and services; make a comprehensive appraisal of all programs regularly.
- d. Develop a long-range plan and program for acquisition and development of open spaces and recreation facilities, excluding the golf course, being cognizant of the City's financial capabilities to develop and maintain same.
- e. Stimulate citizen involvement by soliciting citizen opinions, welcoming suggestions and constructive criticism, and by representing the best interests of the entire community responsibly and responsively.
- f. Through working with the Recreation Manager, recommend to the City Council policies, guidelines and rules and regulations for the use of city facilities such as parks and indoor recreation areas, excluding the golf course; recommend polices governing the conduct of recreational programs, excluding the golf course.
- g. Through studies, assess recreation needs in the community, excluding the needs of the golf course. Determine which programs are needed to satisfy the citizen and resident needs.
- h. Recommend to the City Council priorities for the construction of recreation facilities, and for the funding of recreation programs, excluding the golf course.
- i. Review the annual budget for recreation as submitted by the Recreation Manager. Make suggestions concerning the content of the budget to the City Council.
- j. Perform other duties as assigned by the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF KEMMERER, LINCOLN COUNTY, WYOMING THAT THE RECREATION ADVISORY BOARD IS HEREBY ~~ESTABLISHED~~ AMENDED.

PASSED, APPROVED, AND ADOPTED by the Governing Body of the City of Kemmerer, Lincoln County, Wyoming this ~~28th~~ 22nd day of ~~July~~ December 2025.

CITY OF KEMMERER

BY: _____
ROBERT BOWEN, MAYOR

ATTEST:

BY: _____
NATASIA DIERS, CITY CLERK/TREASURER