



**“The Fossil Fish Capital of the World”
City of Kemmerer, Wyoming
AGENDA
KEMMERER CITY COUNCIL MEETING
Monday, November 10, 2025**

5:00 p.m. – Pre-Meeting Workshop

Invitees to Christmas Party

Discussion about allocation of Dry Piney Impact Funding Award allocation and Industrial Siting Rules
Agenda Review

6:00 p.m. – Regular Meeting

- **CALL TO ORDER:** Mayor Robert Bowen
- **PLEDGE OF ALLEGIANCE:**
- **ROLL CALL:**
- **APPROVAL OF AGENDA:** November 10, 2025
- **DEPARTMENT REPORTS:**
- **PUBLIC HEARING:**
Consider Amending the City of Kemmerer Comprehensive Plan and Future Land Use and Transportation Map
- **VISITORS’ COMMENTS AND PETITIONS:** (This is a listening session only, no action will be taken. Council will not comment on matters of litigation or personnel.)
 - General comments
- **CONSENT AGENDA:**
(The items listed under consent agenda are considered to be routine by the City Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion of any items is desired, that item will be removed from the consent agenda and considered separately.)
 - (a) Approval of Meeting Minutes of October 27, 2025;
 - (b) Approval of payment of bills, payroll, and ACH payments.
- **NEW BUSINESS:**
 - (a) Appointment of Kemmerer Recreation Advisory Board
 - (b) Amendment to Comprehensive Plan/Future Land Use and Transportation Map (FLUTM) to allow Light Industrial, Commercial, and Public Uses

- **COMMENTS:**
 - (a) City Administrator
 - (b) Council Comments
 - (c) Mayor Comments

- **ADJOURN**

NEXT REGULAR COUNCIL MEETING WILL BE ON MONDAY, NOVEMBER 24, 2025.

Top 13 Prioritized Strategic Focus Goals/Projects for FY 2025-2026

These are the Top 13 prioritized strategic focus goals and projects for Fiscal Year 2025-2026.

1. Infrastructure—Streets, sidewalks, storm drains, updated wastewater treatment facility/lines, better water quality—funded by 6-penny (special purpose tax), storm drain fund, municipal option, LID, etc. Look at general fund and over/under of departments.
2. Review/re-write/update city ordinances/codes and fairly enforce—focus on beautification and public safety, more bite on bank-owned properties, work with judge and police chief to improve, campers/trailer problems need solving. Enforce/repeal laws.
3. Compensate employees fairly.
4. Establish a public portal on city website--report road damage and monitor repair response time, and progress for citizens to view/communication on web site--agenda, budget
5. New city shop/City Hall Complex—Campus style
6. Improve City's curb appeal and bring back pride in the community, starting with city-owned properties
7. Economic development--promote local businesses, find new businesses, business growth. Add to local revenue/sustainable employment
8. Restructure city departments to maximize efficiency, create umbrella department "Parks & Rec" to cut cost.
9. Permanent Stage in triangle for events, entertainment, weddings.
10. Build City Reserves
11. Weed control--city & private property
12. Archie Neil Park improvements--concrete in front of concessions, new basketball backboard
13. Training--All departments

Public Hearing
Consider Amending the
City of Kemmerer
Comprehensive Plan
and Future Land Use
and Transportation Map

Consent Agenda (a)

The Kemmerer City Council met in regular session this 27th day of October, 2025, at 6:04 p.m. in the City Council Chambers, City Hall, Kemmerer, Wyoming. The Pledge of Allegiance was recited. Present on roll call were Mayor Robert Bowen, Councilmember David McConkie, Councilmember Brantley Popp, Councilmember Bill Price, and Councilmember Mark Quinn.

Motion was made Councilmember Quinn to excuse the absence of Councilmember Marlin Batista and Councilmember Caleb Ellis; seconded by Councilmember Popp and unanimously approved by council present.

Motion was made by Councilmember Popp to approve the agenda as presented; seconded by Councilmember Quinn and unanimously approved by council present.

DEPARTMENT REPORTS:

Chad Nielson, Public Works Director; Kaylynn Williams, Community Events Coordinator; and John Tibbetts, Golf and Parks Director made comments to the council. Brian Muir, City Administrator, gave the Rec Center department report. Mike Kahre, Police Chief, gave the Police Department report. Brian Muir informed the council of the new police officer hired. Natasia Diers, City Clerk-Treasurer, gave the Administration Department report.

PRESENTATION:

Scott Myers presented an Outstanding Service Award-Making CPR Count to Kemmerer Police Office Nicole Stetzenbach and Officer Dallas Blasengym.

VISITOR COMMENTS:

None.

CONSENT AGENDA:

Motion was made by Councilmember McConkie to approve the items on the consent agenda as amended to exclude the payment of Check #18565 to Sage Electric in the amount of \$46,765.20; seconded by Councilmember Popp and unanimously approved by council present. Those items were:

- (a) Approval of Meeting Minutes of October 13, 2025;
- (b) Approval of the payment of the bills, payroll, and ACH payments as presented;

18539 NCPERS	\$48.00	18540 Wyoming Retirement	\$22,103.08
18541 American Road Maintenance	8,898.49	18542 Big Pee Industries, Inc.	475.00
18543 Bugman, Inc.	265.00	18544 Centurylink	766.25
18545 Centurylink Communications	12.74	18546 City of Kemmerer Acct	320.00
18547 Enbridge Gas	958.58	18548 Floyd's Truck Center	938.54
18549 Fossil Basin Promo Board	10,211.61	18550 Freedom Mailing Services	776.65
18551 Gunter's Service	3,677.25	18552 IDAWY Solid Waste Dist	10,127.25
18553 Intellichoice, Inc.	5,780.00	18554 Intermountain Fire	200.00
18555 JUB Engineers	3,525.90	18556 Kemmerer Gazette	134.20
18557 Kilgore Companies	2,178.59	18558 Kois Brothers Equipment	2,030.47

18559 Modern Electric	192,186.48	18560 Mt. West Business Solutions	17.52
18561 One-Call of Wyo	151.20	18562 Outlaw Supply	1,580.25
18563 Pewag Traction Chain	3,017.00	18564 Safety Supply & Sign Co.	1,512.35
18566 Shums Coda Associates	1,555.00	18567 Stout Law Center	3,702.50
18568 The Tire Den	628.00	18569 UMB Card	14,197.93
18570 Wells Fargo Financial	523.47	18571 WYDOT-Financial Services	872.52
10/22/25 Federal Tax Deposit-ACH	14,508.86	10/22/25 Net Payroll Direct-ACH	50,087.35
10/22/25 AFLAC-ACH	12.24	10/22/25 Expert Pay-ACH	488.54
10/22/25 Orchard Trust-ACH	625.00		

- (c) Accept the resignation of Jennifer Edinger from the Fossil Basin Promotion Board;
- (d) Authorize the mayor to sign the lease renewal at Old Town Hall, Suite 103 with Quality Realty;
- (e) Authorize the mayor to sign the lease renewal at Old Town Hall, Suite 203 with Quality Realty;
- (f) Authorize the mayor to sign the lease renewal at Old Town Hall, Suite 201 with Anderson Tax and Consulting.

TABLED BUSINESS:

- (a) Motion was made by Councilmember Price to remove from the table the 3rd Reading, Ordinance No. 2025-899; seconded by Councilmember Popp and unanimously approved by council present.

Motion was made by Councilmember Quinn to Pass, Approve, and Adopt on third reading Ordinance No. 2025-899, Granting to Questar Gas Company, dba Enbridge Gas Wyoming a Franchise for the Construction, Operation, and Maintenance of Gas Distribution System in the City of Kemmerer as amended; seconded by Councilmember McConkie and unanimously approved by council present.

NEW BUSINESS:

- (a) Item died for lack of motion.
- (b) Motion was made by Councilmember McConkie to authorize the Mayor to sign the DBT Transportation Aviation Support and Maintenance Service Agreement at the airport; seconded by Councilmember Popp and unanimously approved by council present.
- (c) Motion was made by Councilmember Popp to accept the bid for the 2014 Ford Interceptor from Phillip Straton in the amount of \$1,601 and authorize the mayor to sign the title; seconded by Councilmember Price and unanimously approved by council present.
- (d) Motion was made by Councilmember Price to Pass, Approve and Adopt Resolution No. 2025-864, A Resolution Rescinding Resolution No. 2025-862, Authorizing the Transfer of Street Department Savings from FY 24-25 to a Reserve Fund for Future Street Maintenance; seconded by Councilmember Quinn. The mayor then called for the questions. Those voting "Yea" were Councilmember Price, Councilmember Quinn and Mayor Bowen. Those voting "Nay," were Councilmember McConkie and Councilmember Popp. Motion carried.

- (e) Motion was made by Councilmember Quinn to authorize the city, as the managing agent of the Kemmerer Airport, to pay Sage Electric Solutions with check #18565 for \$46,765.20 for work they did to repair and replace damaged power cables to the Kemmerer Airport Runway Lighting, according to the scope of work; then continue to seek reimbursement from Allwest Communications, their sub-contractors, and any insurance companies, for such replacement and repairs, and the associated time of staff to pursue such reimbursement; seconded by Councilmember Price and unanimously approved by council present.
- (f) Motion was made by Councilmember McConkie to authorize city to enter into a contract with Tom's HVAC to do city hall heating repairs listed as option 1 in an amount not to exceed \$31,820.00; seconded by Councilmember Quinn. The mayor then called for the questions. Those voting "Yea" were Councilmember McConkie, Councilmember Price; Councilmember Quinn and Mayor Bowen. Those voting "Nay," were Councilmember Popp. Motion carried.

COMMENTS:

Councilmember Price, Councilmember Popp, Councilmember Quinn, and Councilmember McConkie made comments. Mayor Bowen made comments. Brian Muir, city administrator, made comments. Mayor Bowen made additional comments.

EXECUTIVE SESSION:

Motion was made by Councilmember Quinn to recess the regular meeting and go into executive session for personnel; seconded by Councilmember Price and unanimously approved by council present; 7:27 p.m.

Motion was made by Councilmember Popp to convene into executive session; seconded by Councilmember Quinn and unanimously approved by council present; 7:29 p.m.

Motion was made by Councilmember McConkie to adjourn the executive session; seconded by Councilmember Quinn and unanimously approved by council; 8:21 p.m.

Motion was made by Councilmember Price to reconvene into regular session; seconded by Councilmember Pope and unanimously approved by council; 8:22 p.m.

There being no further business before the council, Mayor Bowen adjourn the regular meeting; 8:22 p.m.

BY: _____
ROBERT BOWEN, MAYOR

ATTEST:

NATASIA DIERS
CITY CLERK-TREASURER

Consent Agenda (b)

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Location/Training
COMBINED CASH FUND						
01-11750 UTILITY CASH CLEARING						
99253	RODGERS, MARGARET	REFUND	UTILITY OVERPAYMENT REFUN	10/30/2025	108.77	
GENERAL FUND						
10-22500 HEALTH INSURANCE PAYABLE						
23012	WYOMING EDUCATOR'S BENEF	12-25	HEALTH INSURANCE - 12/25	11/05/2025	40,174.00	
10-22505 DENTAL INSURANCE PAYABLE						
23012	WYOMING EDUCATOR'S BENEF	12-25	DENTAL INSURANCE - 12/25	11/05/2025	1,858.00	
10-22510 LIFE INSURANCE PAYABLE						
23012	WYOMING EDUCATOR'S BENEF	12-25	LIFE INSURANCE - 12/25	11/05/2025	259.50	
10-22515 VISION INSURANCE PAYABLE						
23012	WYOMING EDUCATOR'S BENEF	12-25	VISION INSURANCE - 12/25	11/05/2025	264.76	
10-22520 EMPLOYEE ACCOMODATION						
99150	YOUNG, REBECCA	999	GIFT CARD - NS	10/30/2025	100.00	
10-23140 CRIME VICTIM SURCHARGE PAYABLE						
40169	DIVISION OF VICTIMS SERVICE	08-25	CRIME VICTIMS SURCHARGE	10/30/2025	150.00	
40169	DIVISION OF VICTIMS SERVICE	09-25	CRIME VICTIMS SURCHARGE	10/30/2025	150.00	
10-23145 RESTITUTION PAYABLE						
99253	COBLE, SARAH	REST-25-0141	RESTITUTION	10/30/2025	2,017.40	
10-23501 CUSTOMER DEPOSITS - SAN.						
30121	CITY OF KEMMERER ACCT.	14.1030.2	APPLY GARBAGE DEPOSIT - M	10/30/2025	64.00	
30121	CITY OF KEMMERER ACCT.	16.2890.3	APPLY GARBAGE DEPOSIT - D	10/30/2025	64.00	
30121	CITY OF KEMMERER ACCT.	17.4260.4	APPLY GARBAGE DEPOSIT - JA	10/30/2025	64.00	
30121	CITY OF KEMMERER ACCT.	18.5570.5	APPLY GARBAGE DEPOSIT - ST	10/30/2025	64.00	
30121	CITY OF KEMMERER ACCT.	21.7727.8	APPLY GARBAGE DEPOSIT - BA	10/30/2025	64.00	
30121	CITY OF KEMMERER ACCT.	21.7845.1	APPLY GARBAGE DEPOSIT - M	10/30/2025	64.00	
99253	CARROLL, RICHARD JR	REFUND	DEPOSIT REFUND - CARROLL,	10/27/2025	70.00	
99253	HUNTER, NEAL & DONNA	REFUND	GARBAGE DEPOSIT REFUND	10/30/2025	64.00	
ADMINISTRATION						
10-43-310 FINANCE & RECORDKEEPING						
10020	JONES SIMKINS LLC	67721	FY 25 AUDIT PP#1	10/31/2025	15,856.00	
10-43-360 CONTRACTUAL SERVICES						
14015	NETWIZE	54652	ADMIN - COMPUTER SUPPORT	10/30/2025	854.84	
10-43-410 TELECOMMUNICATIONS						
10081	ALL WEST COMMUNICATIONS	0628-1125	INTERNET - ADMIN	11/01/2025	51.56	
10081	ALL WEST COMMUNICATIONS	0628-1125	IP CONNECTION SLTEC TO CH	11/01/2025	15.00	
70275	GOTO TECHNOLOGIES USA, IN	IN7104363952	MONTHLY PHONE SERVICE-AD	11/01/2025	195.64	
22016	VERIZON WIRELESS	6127017423	CELL PHONE - BM	10/26/2025	37.57	
10-43-440 ADVERTISING						
11020	KEMMERER GAZETTE	10-23-25	COUNCIL MINUTES	10/23/2025	298.90	
CITY HALL COMPLEX						
10-47-410 TELECOMMUNICATIONS						
22016	VERIZON WIRELESS	6127017423	CELL PHONE - WB	10/26/2025	37.57	
10-47-620 ELECTRIC						
18009	ROCKY MOUNTAIN POWER	003-1025	CITY HALL	10/24/2025	1,288.07	
18009	ROCKY MOUNTAIN POWER	047-1025	CITY HALL SPRINKLER	10/24/2025	41.13	
18009	ROCKY MOUNTAIN POWER	100-1025	CITY HALL PARKING LOT	10/24/2025	33.27	
18009	ROCKY MOUNTAIN POWER	101/105-1025	CITY HALL STREETLIGHTS	10/24/2025	778.97	
10-47-621 WATER						
11015	K-D JOINT POWERS BOARD	1410001-1025	WATER - 226 HIGHWAY 233	10/25/2025	15.00	
11015	K-D JOINT POWERS BOARD	7221820-1025	WATER CITY HALL REAR	10/25/2025	163.26	
11015	K-D JOINT POWERS BOARD	7221910-1025	WATER CITY HALL FRONT	10/25/2025	101.53	
10-47-622 SEWER						
11015	K-D JOINT POWERS BOARD	1410001-1025	SEWER - 226 HIGHWAY 233	10/25/2025	15.00	
11015	K-D JOINT POWERS BOARD	7221820-1025	SEWER CITY HALL REAR	10/25/2025	77.89	
11015	K-D JOINT POWERS BOARD	7221910-1025	SEWER CITY HALL FRONT	10/25/2025	43.35	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Location/Training
POLICE ADMINISTRATION						
10-50-240 GAS, OIL & LUBRICANTS						
60215	WEX BANK	108324698	FUEL - PD	10/31/2025	1,667.68	
10-50-410 TELECOMMUNICATIONS						
10081	ALL WEST COMMUNICATIONS	0628-1125	INTERNET- POLICE DEPT.	11/01/2025	25.39	
70275	GOTO TECHNOLOGIES USA, IN	IN7104363952	MONTHLY PHONE SERVICE-POLI	11/01/2025	61.49	
14015	NETWIZE	54652	POLICE - COMPUTER SUPPOR	10/30/2025	367.78	
22016	VERIZON WIRELESS	6127017423	CELL PHONE - PD (3)	10/26/2025	112.71	
22016	VERIZON WIRELESS	6127017423	TABLETS - PD (7)	10/26/2025	140.14	
22016	VERIZON WIRELESS	6127017423	KPD CAMERA	10/26/2025	40.01	
ANIMAL CONTROL						
10-55-620 ELECTRIC						
18009	ROCKY MOUNTAIN POWER	015-1025	ANIMAL SHELTER	10/24/2025	67.60	
10-55-621 WATER						
11015	K-D JOINT POWERS BOARD	7221850-1025	WATER - ANIMAL SHELTER	10/25/2025	64.79	
PUBLIC WORKS ADMINISTRATION						
10-65-360 ENGINEERING CONTRACTED						
10020	JORGENSEN ASSOCIATES, INC	57315	ENG - GATEWAY PUD PHASE 1	11/04/2025	1,490.00	
10020	JORGENSEN ASSOCIATES, INC	57315	ENG - CRH TRACT 1	11/04/2025	570.00	
10020	JORGENSEN ASSOCIATES, INC	57315	ENG - INDUSTRIAL SITE	11/04/2025	1,575.00	
10-65-630 STREET LIGHTING						
18009	ROCKY MOUNTAIN POWER	006-1025	STOP LIGHTS	10/24/2025	.00	
18009	ROCKY MOUNTAIN POWER	028/035-1025	STREET LIGHTING	10/24/2025	9.91	
18009	ROCKY MOUNTAIN POWER	053-1025	STREET LIGHTING (HOLLAND)	10/24/2025	12.46	
18009	ROCKY MOUNTAIN POWER	061-1025	SPINEL LIFT STATION	10/24/2025	35.95	
18009	ROCKY MOUNTAIN POWER	094/099-1025	STREET LIGHTING	10/24/2025	4,039.71	
STREET MAINTENANCE						
10-66-260 CONSTRUCTION & REPAIR SUPPLIES						
14018	NORCO INC	0044973375	OXYGEN & ACETYLENE	10/28/2025	51.21	
14018	NORCO INC	0045033289	WELDING CYLINDER RENTAL	10/31/2025	16.47	
10-66-280 EQUIPMENT MAINTENANCE						
30090	CENTURY EQUIPMENT COMPA	RP79514	STEERING COLUM & CAM LOA	10/20/2025	1,693.91	
10-66-410 TELECOMMUNICATIONS						
14015	NETWIZE	54652	STREETS - COMPUTER SUPPO	10/30/2025	59.65	
22016	VERIZON WIRELESS	6127017423	CELL PHONE - CN	10/26/2025	37.57	
10-66-620 ELECTRIC						
18009	ROCKY MOUNTAIN POWER	010-1025	INDUSTRIAL PARK	10/24/2025	8.09	
18009	ROCKY MOUNTAIN POWER	060-1025	GARAGE & SHOP	10/24/2025	123.42	
18009	ROCKY MOUNTAIN POWER	072-1025	INDUSTRIAL PARK	10/24/2025	21.64	
18009	ROCKY MOUNTAIN POWER	106-1025	GARAGE PARKING LOT	10/24/2025	8.09	
10-66-621 WATER						
11015	K-D JOINT POWERS BOARD	7201350-1025	WATER - 213 PINE	10/25/2025	71.32	
10-66-622 SEWER						
11015	K-D JOINT POWERS BOARD	7201350-1025	SEWER - 213 PINE	10/25/2025	31.92	
10-66-710 EQUIPMENT LEASE						
60151	FIRST BANK OF WYOMING	0565-1125	DUMP TRUCK LEASE	11/01/2025	5,358.41	
SANITATION - OPERATIONS/MAINT.						
10-69-360 CONTRACTUAL SERVICES						
10030	J SOLUTIONS, LLC	SM250941	TREE DUMP	10/27/2025	320.00	
10-69-410 TELECOMMUNICATIONS						
22016	VERIZON WIRELESS	6127017423	CELL PHONE - JB	10/26/2025	41.72	
10-69-420 POSTAGE						
60235	FREEDOM MAILING SERVICES I	51546	POSTAGE UTILTY BILLS	10/27/2025	283.84	
10-69-450 PRINTING & REPRODUCTION						
60235	FREEDOM MAILING SERVICES I	51546	PRINT UTILITY BILLS	10/27/2025	58.32	
10-69-620 ELECTRIC						
18009	ROCKY MOUNTAIN POWER	010-1025	INDUSTRIAL PARK	10/24/2025	4.37	
18009	ROCKY MOUNTAIN POWER	060-1025	GARAGE & SHOP	10/24/2025	66.45	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Location/Training
18009	ROCKY MOUNTAIN POWER	072-1025	INDUSTRIAL PARK	10/24/2025	11.65	
18009	ROCKY MOUNTAIN POWER	106-1025	GARAGE PARKING LOT	10/24/2025	4.37	
10-69-621 WATER						
11015	K-D JOINT POWERS BOARD	7201350-1025	WATER - 213 PINE	10/25/2025	38.41	
10-69-622 SEWER						
11015	K-D JOINT POWERS BOARD	7201350-1025	SEWER - 213 PINE	10/25/2025	17.19	
PARKS MAINTENANCE						
10-75-360 CONTRACTUAL SERVICES						
10030	J SOLUTIONS, LLC	SM250944	SERVICE & RELEASE PARKS R	10/27/2025	405.00	
18075	RUGGED MOUNTAIN AVIATION,	25023	MOSQUITO SPRAYING 2025	07/19/2025	4,205.70	2803.8 ACRES
10-75-620 ELECTRIC						
18009	ROCKY MOUNTAIN POWER	002-1025	PARKS SHOP	10/24/2025	33.49	
18009	ROCKY MOUNTAIN POWER	018-1025	FRONTIER FIELDS	10/24/2025	33.29	
18009	ROCKY MOUNTAIN POWER	046-1025	DVILLE GATEWAY	10/24/2025	35.57	
18009	ROCKY MOUNTAIN POWER	055-1025	PIZ PARK (COULSON)	10/24/2025	34.21	
18009	ROCKY MOUNTAIN POWER	058-1025	COLD STORAGE	10/24/2025	65.32	
18009	ROCKY MOUNTAIN POWER	062-1025	KMER GATEWAY POE	10/24/2025	36.61	
18009	ROCKY MOUNTAIN POWER	067-1025	RANGER PARK	10/24/2025	33.60	
18009	ROCKY MOUNTAIN POWER	071-1025	RIVER SPRINKLER PUMPS	10/24/2025	106.79	
18009	ROCKY MOUNTAIN POWER	091-1025	ARCHIE NEIL CONCESSIONS	10/24/2025	37.71	
10-75-621 WATER						
11015	K-D JOINT POWERS BOARD	1961821-1025	PP&L SUBSTATION	10/25/2025	175.62	
11015	K-D JOINT POWERS BOARD	7221890-1025	WATER - PARKS SHOP	10/25/2025	67.93	
COMMUNITY DEVELOPMENT/PLANNING						
10-86-410 TELECOMMUNICATIONS						
70275	GOTO TECHNOLOGIES USA, IN	IN7104363952	MONTHLY PHONE SERVICE-PL	11/01/2025	11.18	
10-86-440 ADVERTISING						
11020	KEMMERER GAZETTE	10-30-25	PUBLIC NOTICE-FUTURE LAND	10/30/2025	54.90	
MUNICIPAL COURT						
10-88-340 LEGAL SERVICES - COURT						
19031	STOUT LAW CENTER, LLC	11-25	PROSECUTING ATTORNEY - 11	11/01/2025	1,500.00	
10-88-410 TELECOMMUNICATIONS						
70275	GOTO TECHNOLOGIES USA, IN	IN7104363952	MONTHLY PHONE SERVICE-CO	11/01/2025	11.18	
CAPITAL PROJECTS FUND						
HIGHWAYS/STREETS						
26-64-023 ELK STREET-COULSON TO 5TH WEST						
10020	JORGENSEN ASSOCIATES, INC	57316	ENG - ELK ST REHAB	11/04/2025	3,355.00	
GOLF COURSE FUND						
OPERATIONS AND MAINTENANCE						
54-73-280 EQUIPMENT MAINTENANCE						
10078	ACE HARDWARE	10/25	CONTRACTOR BAGS, DUCT TA	10/25/2025	37.97	
54-73-410 TELECOMMUNICATIONS						
14015	NETWIZE	54652	GOLF MAINT. - COMPUTER SUP	10/30/2025	29.84	
54-73-620 ELECTRIC						
18009	ROCKY MOUNTAIN POWER	012-1025	GOLF MAINT SHOP	10/24/2025	48.06	
18009	ROCKY MOUNTAIN POWER	048-1025	SECURITY LIGHT	10/24/2025	24.95	
18009	ROCKY MOUNTAIN POWER	049-1025	SODIUM VAPOR POLE	10/24/2025	9.91	
18009	ROCKY MOUNTAIN POWER	052-1025	GOLF CART SHED	10/24/2025	36.40	
18009	ROCKY MOUNTAIN POWER	069-1025	SECURITY LIGHT	10/24/2025	24.95	
18009	ROCKY MOUNTAIN POWER	071-1025	RIVER SPRINKLER PUMPS	10/24/2025	602.59	
54-73-621 WATER						
11015	K-D JOINT POWERS BOARD	7225060-1025	WATER - GOLF MAINT. SHOP	10/25/2025	64.79	
54-73-622 SEWER						
11015	K-D JOINT POWERS BOARD	7225060-1025	SEWER - GOLF MAINT. SHOP	10/25/2025	49.10	
54-73-720 EQUIPMENT RENTAL						
10030	J SOLUTIONS, LLC	SM250944	SERVICE & RELEASE GOLF RE	10/27/2025	225.00	
OPERATIONS/MAINTENANCE-BALLFLD						

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Location/Training
54-77-285 BUILDING MAINTENANCE						
10078	ACE HARDWARE	10/25	ANTIFREEZE	10/25/2025	19.50	
54-77-620 ELECTRIC						
18009	ROCKY MOUNTAIN POWER	016-1025	LITTLE LEAGUE CONCESSION	10/24/2025	63.04	
18009	ROCKY MOUNTAIN POWER	068-1025	STORAGE SHED	10/24/2025	33.29	
18009	ROCKY MOUNTAIN POWER	071-1025	RIVER SPRINKLER PUMPS	10/24/2025	38.14	
18009	ROCKY MOUNTAIN POWER	077-1025	LITTLE LEAGUE CROWS NEST	10/24/2025	15.36	
CLUBHOUSE						
54-80-410 TELECOMMUNICATIONS						
14015	NETWIZE	54652	CLUBHOUSE - COMPUTER SUP	10/30/2025	29.84	
22016	VERIZON WIRELESS	6127017423	CELL PHONE - GOLF CLUBHOU	10/26/2025	37.57	
54-80-620 ELECTRIC						
18009	ROCKY MOUNTAIN POWER	070-1025	GOLF CLUBHOUSE	10/24/2025	203.83	
18009	ROCKY MOUNTAIN POWER	076-1025	RV SPACE	10/24/2025	24.26	
54-80-621 WATER						
11015	K-D JOINT POWERS BOARD	7225051-1025	WATER - RV SPACE	10/25/2025	15.00	
11015	K-D JOINT POWERS BOARD	7225071-1025	WATER - CLUBHOUSE	10/25/2025	64.79	
54-80-622 SEWER						
11015	K-D JOINT POWERS BOARD	7225051-1025	SEWER - RV SPACE	10/25/2025	15.00	
11015	K-D JOINT POWERS BOARD	7225071-1025	SEWER - CLUBHOUSE	10/25/2025	50.94	
AIRPORT FUND						
OPERATIONS AND MAINTENANCE						
55-73-360 CONTRACTUAL SERVICES						
10069	JUB ENGINEERS INC	189658	ENG - GENERAL SVS - 09/25	10/14/2025	412.50	
55-73-410 TELECOMMUNICATIONS						
22016	VERIZON WIRELESS	6127017423	TABLET & CELL PHONE - AIRPO	10/26/2025	57.59	
55-73-620 ELECTRIC						
18009	ROCKY MOUNTAIN POWER	008-1025	AIRPORT SECURITY LIGHTING	10/24/2025	32.94	
18009	ROCKY MOUNTAIN POWER	017-1025	AIRPORT EQUIPMENT BLDG	10/24/2025	52.31	
18009	ROCKY MOUNTAIN POWER	063-1025	AIRPORT HANGAR #8	10/24/2025	71.24	
18009	ROCKY MOUNTAIN POWER	073-1025	AIRPORT TERMINAL	10/24/2025	126.78	
18009	ROCKY MOUNTAIN POWER	090-1025	AIRPORT VAULT	10/24/2025	201.34	
55-73-621 WATER						
11015	K-D JOINT POWERS BOARD	8000108-1025	WATER POINT KEY A-10	10/25/2025	65.10	
AIRPORT CAPITAL						
55-75-015 2025 SEAL COAT & MARK PVMTS						
10069	JUB ENGINEERS INC	189660	ENG - SEAL COAT & MARK PAV	10/14/2025	6,839.00	
EVENT AND RECREATION FUND						
REC CENTER OPERATIONS						
56-82-360 CONTRACTUAL SERVICES						
14015	NETWIZE	54652	REC - COMPUTER SUPPORT	10/30/2025	367.78	
56-82-620 ELECTRIC						
18009	ROCKY MOUNTAIN POWER	084-1025	REC CENTER	10/24/2025	922.03	
56-82-621 WATER						
11015	K-D JOINT POWERS BOARD	7221750-1025	WATER - REC CENTER	10/25/2025	158.90	
OUTDOOR POOL						
56-88-620 ELECTRIC						
18009	ROCKY MOUNTAIN POWER	040-1025	SWIMMING POOL	10/24/2025	35.37	
CULTURAL ARTS AND EVENTS						
57-23147 EVENT CENTER DEPOSIT						
99239	BLACK CANYON REC CLUB	REFUND#2	RE-ISSUE REFUND	11/06/2025	720.00	
ADMINISTRATION						
57-43-260 CONSTRUCTION & REPAIR SUPPLIES						
10078	ACE HARDWARE	10/25	PVC PIPE	10/25/2025	8.59	
57-43-285 BUILDING AND GROUNDS MAINT						
10078	ACE HARDWARE	10/25	DRAIN CLEANER	10/25/2025	14.99	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Location/Training
57-43-410 TELECOMMUNICATIONS						
10081	ALL WEST COMMUNICATIONS	0212-1125	PHONE SERVICE - EC	11/01/2025	88.88	
10081	ALL WEST COMMUNICATIONS	0212-1125	PHONE SERVICE - LINC. CTY	11/01/2025	133.32	
10081	ALL WEST COMMUNICATIONS	0212-1125	INTERNET - SLTEC	11/01/2025	125.90	
10081	ALL WEST COMMUNICATIONS	0212-1125	LONG DISTANCE - EC	11/01/2025	3.34	
10081	ALL WEST COMMUNICATIONS	0212-1125	FAX & LONG DISTANCE - LINC.	11/01/2025	34.48	
10081	ALL WEST COMMUNICATIONS	0628-1125	IP CONNECTION SLTEC TO CH	11/01/2025	15.00	
14015	NETWIZE	54652	SLTEC - COMPUTER SUPPORT	10/30/2025	337.96	
22016	VERIZON WIRELESS	6127017423	CELL PHONE - EVENT CENTER	10/26/2025	49.67	
57-43-620 ELECTRIC						
18009	ROCKY MOUNTAIN POWER	071-1025	RIVER SPRINKLER PUMPS	10/24/2025	15.25	
18009	ROCKY MOUNTAIN POWER	086-1025	EVENTS CENTER	10/24/2025	1,070.27	
57-43-621 WATER						
11015	K-D JOINT POWERS BOARD	7240400-1025	WATER - EVENTS CENTER	10/25/2025	206.90	
57-43-622 SEWER						
11015	K-D JOINT POWERS BOARD	7240400-1025	SEWER - EVENTS CENTER	10/25/2025	51.25	
57-43-810 SUBSCR, MEMBERSHIP, DUES						
18010	ROTARY CLUB OF KEMMERER	ROTARY25KW	ROTARY DUES - KW	10/28/2025	120.00	
VISITORS' SERVICES						
57-45-620 ELECTRIC						
18009	ROCKY MOUNTAIN POWER	005-1025	VISITOR CENTER	10/24/2025	45.14	
18009	ROCKY MOUNTAIN POWER	085-1025	TRIANGLE PARK-SOUND EQUIP	10/24/2025	36.95	
57-45-621 WATER						
11015	K-D JOINT POWERS BOARD	7205270-1025	WATER - VISITOR CENTER	10/25/2025	64.79	
57-45-622 SEWER						
11015	K-D JOINT POWERS BOARD	7205270-1025	SEWER - VISITOR CENTER	10/25/2025	49.10	
RENTAL FUND						
OLD CITY HALL RENTALS						
60-93-620 ELECTRIC						
18009	ROCKY MOUNTAIN POWER	075-1025	700 CEDAR	10/24/2025	372.90	
60-93-621 WATER						
11015	K-D JOINT POWERS BOARD	7202281-1025	WATER 700 CEDAR	10/25/2025	64.79	
60-93-622 SEWER						
11015	K-D JOINT POWERS BOARD	7202281-1025	SEWER 700 CEDAR	10/25/2025	44.06	
Grand Totals:					<u>109,097.25</u>	

Automatic Payments/Debits			
Date	Payee	Payment Description	Amount
10/31/25	Core Business Tech.	Monthly Fee/Maintenance	\$24.95
		Total:	\$24.95
Date Approved:	11/10/2025		
Mayor			
Council			
Treasurer			

New
Business
(a)

APPLICATION FOR APPOINTMENT
KEMMERER RECREATION ADVISORY BOARD

Applicant Name: April Corwin

Applicant Street Address: 1612 N. Sunlight Dr., Kemmerer, WY 83101

Applicant Mailing Address: Same as above

Applicant Phone Number: 801-589-2407

E-mail Address: aprilcorwin10@gmail.com

Is applicant a United States Citizen? Yes No

Is applicant a bona fide resident of the City of Kemmerer for at least one year at this time? Yes No

Is applicant registered to vote in the City of Kemmerer at the current time? Yes No

Why are you interested in holding a position on the Kemmerer Recreation Advisory Board?

I'm positive I can add needed insight & experience to the Rec. Advisory Board.

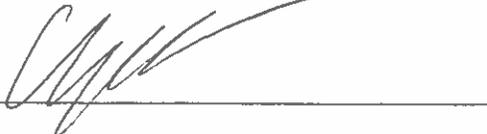
What qualifications or expertise do you have that would benefit the Kemmerer Recreation Advisory Board?

I have over 15 years of experience working in aquatics & Recreation. All of these yrs. were working in the public sector.

Please identify the three most important current issues facing the Kemmerer Recreation Advisory Board, in your opinion

1. Funding for Recreation & maintenance
2. meeting the Recreation needs of the community
3. Providing quality programs & classes encouraging community participation & volunteerism.

Applicant certifies that he/she is a resident of Kemmerer and is a qualified elector.

Signature  Date: 8/25/25

For office use only:

Date Received: 8-25-25 Received by: Emily Fay
Verified applicant is qualified elector: yes md. 9-4-25

**APPLICATION FOR APPOINTMENT
KEMMERER RECREATION ADVISORY BOARD**

Applicant Name: Adam T. Calkins

Applicant Street Address: 1433 Carlson Ave

Applicant Mailing Address: Kemmerer, WY 83101

Applicant Phone Number: 504-270-5684

E-mail Address: adam.calkins10@outlook.com

Is applicant a United States Citizen? Yes No

Is applicant a bona fide resident of the City of Kemmerer for at least one year at this time? Yes No

Is applicant registered to vote in the City of Kemmerer at the current time? Yes No

Why are you interested in holding a position on the Kemmerer Recreation Advisory Board?

I am interested because I want to do something for my community. I have struggled to get the support I need as a parent and coach with many youth sports and events. I think the board can help change that for others. I have a lot of new and creative ideas that I think could help both youth and adults to have a more enjoyable time in both indoor & outdoor events. I want to work with others to increase opportunities for youth and adults.

What qualifications or expertise do you have that would benefit the Kemmerer Recreation Advisory Board?

I work in land management, and I have worked in, with, & supervised an outdoor recreation program for 10 years. I have served as a youth coach for softball, baseball, hockey, basketball, & kickball. I know what it takes to run a successful youth sports program. I have spearheaded a group to bring hockey back to Kemmerer. I have successfully applied for recreation grants & spent the money. I can market events. I am abnormally & a go getter.

Please identify the three most important current issues facing the Kemmerer Recreation Advisory Board, in your opinion

- Lack of Adult programs
- Lack of innovation for new sports and programs (youth or adult)
- Lack of funds for facility upgrades
- Lack of trails

Applicant certifies that he/she is a resident of Kemmerer and is a qualified elector.

Signature: Adam T. Calkins Date: 8/8/2025

For office use only:

Date Received: 8-12-25 Received by: Emily Fox
Verified applicant is qualified elector: Yes 8-13-25 md

APPLICATION FOR APPOINTMENT
KEMMERER RECREATION ADVISORY BOARD

Applicant Name: Timothy Shelwin

Applicant Street Address: 1118 Cedar Ave.

Applicant Mailing Address: Kemmerer, WV 83101

Applicant Phone Number: 307-871-7523

E-mail Address: dixiehorshor2003@yahoo.com

Is applicant a United States Citizen? Yes No

Is applicant a bona fide resident of the City of Kemmerer for at least one year at this time? Yes No

Is applicant registered to vote in the City of Kemmerer at the current time? Yes No

Why are you interested in holding a position on the Kemmerer Recreation Advisory Board?

To help expand & manage our recreational opportunities
for youth & adults.

What qualifications or expertise do you have that would benefit the Kemmerer Recreation Advisory Board?

coached Jr Ranger Football for the last 2 yrs
coached baseball 1 yr, coached indoor soccer 2 yrs
coached Indoor Basketball 1 yr, coached wrestling 2 yrs

Please identify the three most important current issues facing the Kemmerer Recreation Advisory Board, in your opinion

Organization, capacity, prioritization

Applicant certifies that he/she is a resident of Kemmerer and is a qualified elector.

Signature:  Date: 08/08/25

For office use only:

Date Received: 8.14.25 Received by: D Wood

Verified applicant is qualified elector: yes and 8.15.25

**APPLICATION FOR APPOINTMENT
KEMMERER RECREATION ADVISORY BOARD**

APPLICANT NAME: Maie L. Hicks

APPLICANT STREET ADDRESS: 717 Cedar Ave
Kemmerer Wy 83101

APPLICANT MAILING ADDRESS: Same

APPLICANT PHONE NUMBER: (HOME) Cell (307) 689-0660
(OFFICE) _____

IS APPLICANT A UNITED STATES CITIZEN? YES ___ NO

IS APPLICANT A BONA FIDE RESIDENT OF THE CITY OF KEMMERER? YES ___ NO

IN WHAT CITY OF KEMMERER VOTING WARD DOES APPLICANT RESIDE? 1 2 3

IS APPLICANT REGISTERED TO VOTE IN THE CITY OF KEMMERER? YES ___ NO

WHY ARE YOU INTERESTED IN HOLDING THE POSITION OF MEMBER OF THE REC ADVISORY BOARD?
I feel this board can be useful to the success
of our recreation center

WHAT QUALIFICATIONS OR EXPERTISE DO YOU HAVE THAT WOULD BENEFIT THE REC ADVISORY BOARD?
I was on this board for several years & have
a good knowledge of how our rec center operates

PLEASE IDENTIFY THE THREE MOST IMPORTANT CURRENT ISSUES FACING THE KEMMERER RECREATION ADVISORY BOARD IN YOUR OPINION?

Rules of conduct by the patrons
Equipment replacement & upgrades
Community Information (what's happening @ the center)

=====

FOR OFFICE USE ONLY:
DATE RECEIVED: 8.6.25 RECEIVED BY: DW
Digitized from: Ms. Md. 8.15.25

APPLICATION FOR APPOINTMENT
KEMMERER RECREATION ADVISORY BOARD

Applicant Name: Bart Jernigan

Applicant Street Address: 1791 Del Rio Drive, Kemmerer, WY 83101

Applicant Mailing Address: Same

Applicant Phone Number: (801) 941-4896

E-mail Address: bartjernigan@gmail.com

Is applicant a United States Citizen? Yes No

Is applicant a bona fide resident of the City of Kemmerer for at least one year at this time? Yes No

Is applicant registered to vote in the City of Kemmerer at the current time? Yes No

Why are you interested in holding a position on the Kemmerer Recreation Advisory Board?

I believe that a city's recreation department plays a central role in the culture, morale, and economy of a city. I also truly love living in Kemmerer. I feel as if I could help our recreation department build up the culture, morale, and economy as a part of this board.

What qualifications or expertise do you have that would benefit the Kemmerer Recreation Advisory Board?

I started working in my hometown's recreation department at the age of 12 and continued working there until age 19. From roles of ref, event help, event organizer, & facility/event supervisor, I helped build a growing rec department. Additionally, I have coached, played, and participated for years in sports and recreational activities from my youth up until today.

Please identify the three most important current issues facing the Kemmerer Recreation Advisory Board, in your opinion

The local economy, morale, and civic pride are the three most important issues facing Kemmerer. I think a thriving recreation department has an ability to positively contribute to the betterment of each of these areas. I'd love to see Kemmerer Recreation play a vital role in re-vitalizing our community.

Applicant certifies that he/she is a resident of Kemmerer and is a qualified elector.

Signature Bart Jernigan Date: 8/14/25

For office use only:

Date Received: 8-14-25 Received by: Emily Fox

Verified applicant is qualified elector: Yes. Md. 8-15-25

Previous by-laws before the Rec Advisory Board was dissolved 4-10-2023.

Kemmerer Recreation Advisory Board Bylaws

Section 1. MEMBERSHIP.

The Kemmerer Recreation Advisory Board shall consist of five (5) to seven (7) members, all of whom shall reside within the greater Kemmerer area (mailing addresses of Kemmerer, Diamondville, Frontier, Opal)

Section 2. TERM OF MEMBERSHIP

The Mayor and City Council shall appoint members to the Board for a three (3) year term. Upon a vacancy of an unexpired term, the Mayor and City Council shall appoint a new member to fill the unexpired term. At the end of a three (3) year term members may re-apply for another term.

Section 3. REMOVAL FROM BOARD

If a member fails to attend three (3) consecutive meetings without justification, he or she may be removed from the Board. The Board members shall serve at the pleasure of the Mayor and the City Council.

Section 4. MEETINGS

Meetings will be held at least once per month September – May to be scheduled by the Chair & Director at the Recreation Center.

Section 5. OFFICERS

Each January the Board will appoint (re-appoint) a Chair, Vice Chair, and a Secretary to serve for the calendar year.

Duties of Officers

Chair- conduct the meetings and keep track of membership and terms.

Vice-Chair- conduct the meetings in the absence of the Chair and assist with leadership duties.

Secretary- keep minutes of the meetings and keep track of attendance; conduct the meetings when the Chair and Vice Chair are absent.

Section 6. VOTING

Four (4) members of the Board shall constitute a quorum for the transaction of business. The Recreation Director or Program Coordinator can break a tie vote.

Section 7. AMENDING

These bylaws may be amended as needed by a quorum of the Board.

New
Business
(b)

AGENDA ITEM # b NEW BUSINESS

=====

Department: ADMINISTRATION

Meeting Date: November 10th, 2025

SUBJECT: Amendment to Comprehensive Plan/Future Land Use and Transportation Map (FLUTM) to allow Light Industrial, Commercial, and Public Uses

DESCRIPTION/JUSTIFICATION:

The City owns a 94.5 acre parcel of land, currently zoned Ra Residential and CH Commercial Highway, that is ideally suited for a I-1 Light Industrial Use (Parcel 2116-154-00-001), Commercial or Public Use. Lincoln County also owns 26-acres (Parcels 21161530002500 and 21161530018500) adjacent to and West of the City’s parcel that is zoned A Agricultural, and has expressed interest in a potential industrial and public use for their property.

As there is a significant acreage of residential land in the process of being platted in the City, and not likely a need for additional residential in the future on the City property, and as these parcels are adjacent to the Lincoln County Justice Center and directly across from our already developed Light Industrial Park, residential is not ideal anyway; nor is Agricultural, given it being right next to the Justice Center. In addition, our Economic Development Consultant, Angelou Economics, identified light industrial as the best use of this property and the best place in City limits for a new light industrial park. Staff has also discussed Commercial as another best use. While there are still undeveloped lots in the other light industrial park, the consultant suggested that having this zoned Light Industrial would be the best way to attract new business, since the existing park is almost full.

Before these parcels can be zoned differently, the Comprehensive Plan and FLUTM must be amended to allow for these types of uses, after a public hearing. The public hearing was properly noticed in the October 30, 2025 *Kemmerer Gazette* and will have already occurred before this business item. There is already potential access to these parcels from Highway 30 at the entrance of the Justice Center and our plan is to have a looping road starting from that entrance, exiting at the east side of the property at a yet-to-be-permitted access across from Sublet Drive. (See Attached Parcel Maps, FLUTM, and Conceptual Drawing of the Potential Light Industrial Park.) In its October 21, 2025 meeting, the Kemmerer Zoning Board recommended final approval of amending the Comprehensive Plan and FLUTM.

RECOMMENDED ACTION:

Approve amending the Kemmerer Comprehensive plan and associated Future Land Use and Transportation Map for “Potential Industrial, Commercial and Public Use” for City-owned Parcel 2116-154-00-001 and County-owned Parcels 21161530002500 and 21161530018500.

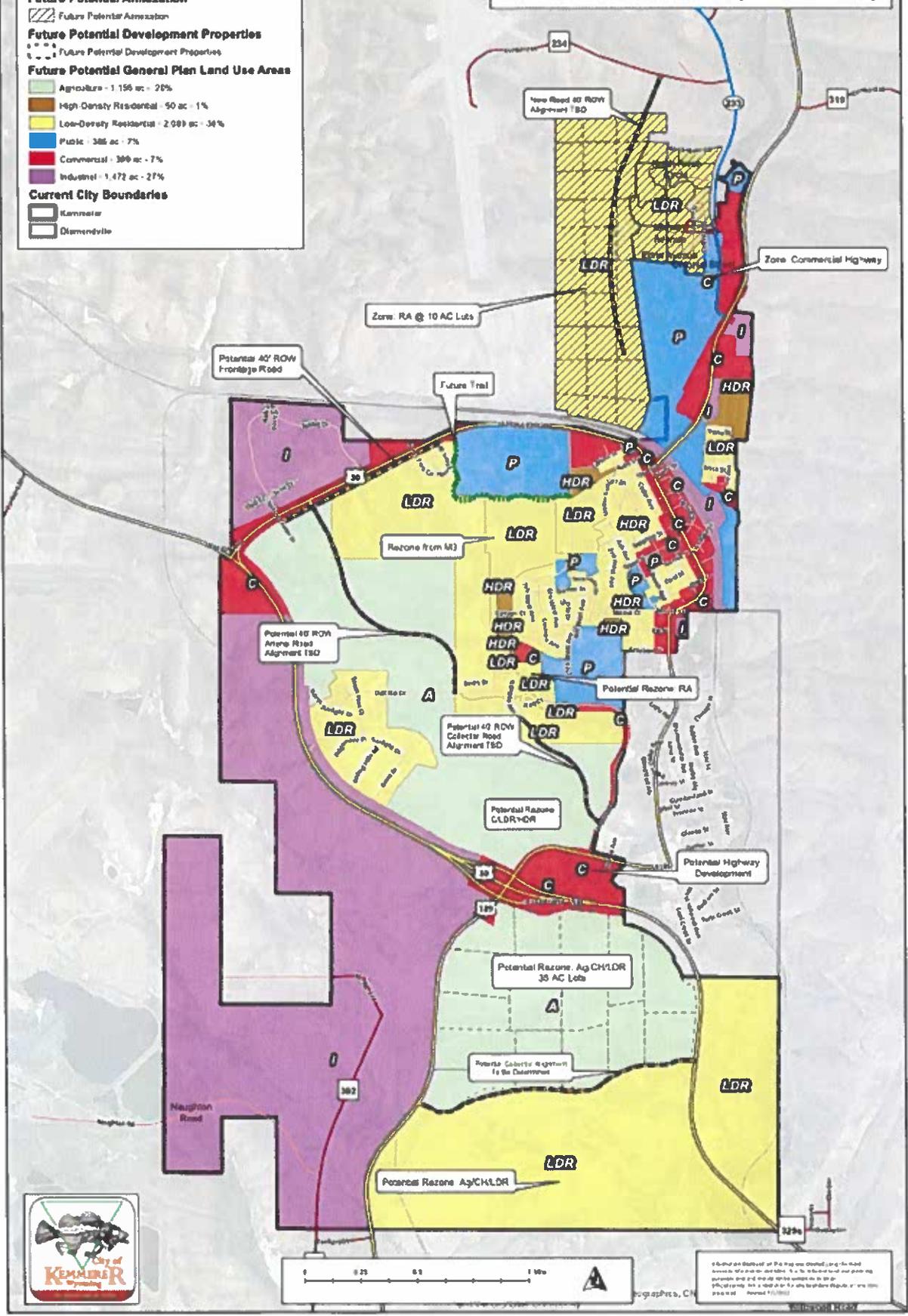
Attachments Provided: Yes X No

Submitted by: Brian Muir, City Administrator

City of Kemmerer

Future Land Use & Transportation Map

- Future Potential Roads and Trails**
 - Potential Road
 - Potential Trail
- Future Potential Annexation**
 - Future Potential Annexation
- Future Potential Development Properties**
 - Future Potential Development Properties
- Future Potential General Plan Land Use Areas**
 - Agriculture - 1,156 ac - 20%
 - High Density Residential - 50 ac - 1%
 - Low-Density Residential - 2,089 ac - 36%
 - Public - 385 ac - 7%
 - Commercial - 396 ac - 7%
 - Industrial - 1,472 ac - 27%
- Current City Boundaries**
 - Kemmerer
 - Clarendonville



This map is based on the City of Kemmerer's General Plan and is intended to provide a visual representation of the future land use and transportation plan. It is not intended to be used as a legal document and should not be relied upon for legal purposes. For more information, please contact the City of Kemmerer Planning Department.

