

Kemmerer City Council Special Meeting Minutes
Kemmerer Zoning Board Invited to Participate
Topic: Comprehensive Plan Workshop
Wednesday, August 20th 2025

Present were: Kemmerer Mayor Robert Bowen, Councilman Dave McConkie, Councilman Bill Price, Councilman Marlin Batista, City Administrator Brian Muir, Zoning Board Chairman Tim Cassidy, Zoning Board Members: Mark Vickery, Scott Miller, Barb Peevler, John Sawaya, and Mark Thatcher. Also present Kaylynn Williams, Kemmerer Community Events Coordinator, City Planner and Comprehensive Plan Facilitator Alison Tompkins, Lincoln County Engineer Amy Butler, Lincoln County Grants Writer Mary Crosby, Lincoln County Economic Development Director Bob King, South Lincoln Economic Coalition Liaison Sarah Dayton

Even though not a quorum at the beginning, at 4:00 pm Mayor Bowen asked Alison Tompkins to begin the workshop. Alison Tompkins oriented those present to the purpose of the workshop, which was to learn about and begin planning for the City of Kemmerer Comprehensive Plan (KCP). Last time the KCP was updated was in 2018 and typically there are updated every 10 years, depending on what's going on in the community.

At 4:16, Mayor Bowen called the meeting to order as there was a quorum. Pledge of Allegiance followed and roll call was made with all the above council members present. Motion to approve the agenda made by Councilman McConkie, seconded by Councilman Batista, with unanimous approval.

There was a review of the statutory requirements, purpose, and benefits of a Comprehensive Master Plan, identification of focus areas and project funding sources, and a review of the public involvement format and options.

Alison suggested a new comprehensive plan is necessary due to community changes and statutory requirements, outlining the variable costs and 12-18-month timeline, and noting that the decision to proceed with an update or full rewrite rests with the council and zoning board.

Alison said the cost of a comprehensive plan varies significantly, ranging from \$70,000 to \$80,000 and up, depending on factors such as public involvement, the extent of in-person versus virtual activities, and whether it's a complete rewrite or an update. She mentioned that the timeline for most comp plan projects is typically between 12 to 18 months, which allows for splitting the cost over two years.

Alison will put together a summary of the workshop discussions so the group can see what has been put together and also has a record.

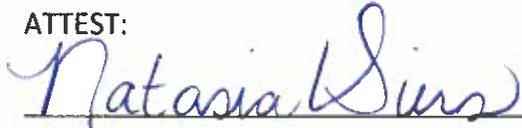
Meeting adjourned at 7:53 pm



BY:


MARK QUINN
PRESIDENT OF THE CITY COUNCIL

ATTEST:

A handwritten signature in blue ink that reads "Natasia Diers". The signature is written in a cursive style and is positioned above a horizontal line.

NATASIA DIERS

CITY CLERK-TREASURER