



Permit #

FENCE PERMIT APPLICATION

INFORMATION TO BE PROVIDED BY OWNER OR OWNER'S AUTHORIZED AGENT

PROJECT

Physical Address:
Legal Description (Lot, Block and Subdivision):
Description of Work:
Estimated Value of Work:

APPLICANT/CONTRACTOR

Owner:	Email:	Phone:
Mailing Address:		
Contractor:	Phone:	
Mailing Address:		
Subcontractor:	Phone:	
Mailing Address:		
Subcontractor:	Phone:	
Mailing Address:		
Authorized Agent if different from owner:	Phone:	
Signature of Owner or Agent:	Date:	

FOR USE BY CITY

Date Received:	Permit #:	Zoning:
Permit Fee:	Fees Paid (Check #/Cash):	Date Paid:

Plan Review Signature: _____
(City Administrator or Designee)

Date: _____

Final Approval Signature: _____
(City Administrator or Designee)

Date: _____

City of Kemmerer

Fence Permit Checklist

Please complete/verify:

- The Fence Permit Application is complete
- All Contractors and Subcontractors have obtained a City of Kemmerer Business License
- ALL utility locates have been requested prior to any digging (call 811 for locates)

TO OBTAIN A FENCE PERMIT:

- _____ Submit a complete and signed Fence Permit Application
- _____ Attach a site plan illustrating proposed fence (see below)
- _____ Pay applicable fee (\$10.00) to the City of Kemmerer
- _____ Receive City Staff Approval

YOUR SITE PLAN ILLUSTRATION MUST INCLUDE:

- _____ Site Plan must be on 8 ½ x 11 graph paper (can be hand drawn)
- _____ Property boundaries and dimensions, the house and the location of the fence
- _____ Setback distances
- _____ Location and dimension of the proposed fence
(perimeter fences must be located WITHIN your property)
- _____ Location of other structures on the property (i.e., garages, sheds, etc.)
- _____ Location of utility easements (if known)

Additional Information Required:

- _____ Description of material used to construct the fence (cedar, chain link, etc.)

It shall be the responsibility of the property owner to locate all property lines and corners for the permitting of the construction, erection or placement of all fences. It is highly recommended that you hire a professional land surveyor to locate property corners and mark property lines to ensure the fence is within your property. The City only reviews zoning ordinances and setbacks. Applicants are responsible for verifying property ownership, utilities and easements.

FENCE PERMIT FAQ

When is a fence permit required?

A fence permit is required when installing a new fence or implementing a temporary or permanent structural change (i.e., the fence moves locations).

Replacement of existing fence with no change to height and/or location of the fence does not require a permit.

What is the cost of a fence permit?

\$10.00

Height requirements?

Side yard and back yard fences shall not exceed six (6) feet.

Front yard fences shall not exceed four (4) feet.

In the side yard setback that fronts on a street, height up to six (6) feet shall be allowed beyond sixty (60) feet from the intersection measured from the intersection extended curb lines. Height within the sixty (60) foot area shall conform to the requirement of the front yard setback.

On corner lots no fence shall interfere with the unobstructed view of vehicular traffic or pedestrians being more than twenty-four (24) inches above the imaginary geometric plane.

Prohibited fence types?

Wood slabs, tin and corrugated tin fencing, sheep fence, chicken wire, barbed wire, electric fence, smooth wire, and razor wire and not permitted.

Miscellaneous Info?

No fence, wall, or obstruction shall be placed in any public right-of-way.