

The Kemmerer City Council met in regular session this 13<sup>th</sup> day of April, 2020, at 7 p.m. in the City Council Chambers, City Hall, Kemmerer, Wyoming. The Pledge of Allegiance was recited. Present on roll call were Mayor Anthony Tomassi, Councilman Robert Bowen, Councilman Eric Rudy, Councilman John Sawaya, and Councilman Bill Thek. Councilman Mark Quinn was present through teleconference.

Motion was made by Councilman Bowen to approve the agenda of April 13, 2020, as amended with the addition of Consent Agenda item (d) to approve Julie Backman to the Kemmerer Recreation Board for a term through December 31, 2021, and New Business item (g) after the executive session to authorize the mayor to sign the Wage and Labor Division document; seconded by Councilman Rudy and unanimously approved by Council.

**PUBLIC HEARING:**

None.

**PRESENTATIONS:**

Brian Muir gave a brief presentation on the request from All-West.

**CONSENT AGENDA:**

Motion was made by Councilman Bowen to approve the items on the consent agenda as amended; seconded by Councilman Sawaya and unanimously approved by Council. Those items were:

- (a) approval of the minutes of March 23, 2020, as presented;
- (b) approval of the payment of the bills, payroll, and ACH payments as presented:

13784 UMWA	\$70.00	13785 UMWA	\$231.70
13786 All West Communications	161.40	13787 Anderson, Dawn	50.00
13788 Auto Inn Repair, Inc.	374.25	13789 Beatty, Brenda	25.00
13790 Bridger Valley Propane	1,157.58	13791 Centurylink	13.43
13792 City of Kemmerer	1,406.78	13793 Comtronix	210.00
13794 Crank Companies, Inc.	2,691.00	13795 Daily Knead	50.00
13796 Dever, Janica	25.00	13797 Diamondville Collision Center	7,633.75
13798 Dominion Energy	25.00	13799 Emery, Charles	60.50
13800 Freedom Mailing Services, Inc.	776.34	13801 Global Asset Positioning	36,000.00
13802 Golden Threads	30.00	13803 Granite Petroleum, Inc.	369,430.99
13804 Hammond, Harley	75.00	13805 Jive Communications, Inc.	323.09
13806 Johnston, Catherine	1,250.00	13807 JUB Engineers, Inc.	3,297.45
13808 Kemmerer Gazette	709.61	13809 Kranendonk, Alisa	25.00
13810 Lincoln County Landfill	8,102.25	13811 Lincoln Cty. Sheriff Office	2,360.00
13812 Littlefield, McKell	25.00	13813 Long, Cheryl	60.50
13814 Meeker, Kendra	25.00	13815 Muir, Brian & Michelle	60.50
13816 Netwize	3,670.00	13817 Nishi, Samantha	50.00
13818 One-Call of Wyoming	6.75	13819 Outlaw Supply, Inc.	1,421.50
13820 Pacific Fitness Products, LLC	7,050.00	13821 Petty Cash-Admin or Natasia	600.00

13822 Pitney Bowes	407.37	13823 RC Systems, Inc.	1,300.00
13824 Ricoh USA, Inc	190.13	13825 Robinson, Brynn	25.00
13826 Rocky Mountain Power	10,427.42	13827 See, Kaylynn	25.00
13828 Shums Coda Associates	690.00	13829 Stout, E. Dean	4,560.00
13830 Sudonick, Toni	25.00	13831 Tam Laboratory Chemical, LLC	691.50
13832 Transport Diesel Service, Inc.	5,969.08	13833 Uinta Bank	3,955.83
13834 Val, Inc.	1,413.56	13835 Verizon Wireless	948.59
13836 VSP of Wyoming	252.99	13837 WEBT	272.50
13838 Wex Bank	1,316.38	13839 Wheeler Machinery Co., Inc.	2,502.51
13840 Winters, Megan	25.00	13841 Wood, Terry	50.00
13842 Wyo LGLP	2,373.42	13843 Xerox Corp.	327.96
4/1/20 Secure Instant Payments-ACH	19.95	4/1/20 Expert Pay-ACH	119.62
4/1/20 Federal Tax Deposit-ACH	10,593.11	4/1/20/20 Payroll Direct Deposit-ACH	39,163.33
4/1/20 City Flex ACH	400.00	4/1/20 Orchard Trust-ACH	720.00
4/1/20 ICMA-ACH	225.00		

- (c) approval Blackboard Contract for Citizen Notification System;
- (d) appoint Julie Backman to the Recreation Advisory Board for a term through December 31, 2021.

**TABLED ITEMS:**

None

**OLD BUSINESS:**

- (a) Motion was made by Councilman Sawaya to Pass, Approve and Adopt on Third Reading Ordinance No. 2020-863, Amending Sections 2 and Sections 8 of the Kemmerer City Code Regarding Elective Officers and Election Ward Boundaries; seconded by Councilman Thek and unanimously approved by Council.

**NEW BUSINESS:**

- (a) Motion was made by Councilman Bowen to award the Lincoln Heights Mill and Overlay Project to Kilgore Companies, LLC; dba Lewis & Lewis, Inc for an amount not to exceed \$121,548.50; seconded by Councilman Rudy and unanimously approved by Council.
- (b) Motion was made by Councilman Sawaya to authorize the mayor to sign the MOU with KD Water and Wastewater Joint Powers Board for the Emerald Street Project; seconded by Councilman Thek and unanimously approved by Council.
- (c) Motion was made by Councilman Bowen to table the Golf Course Fee increase delay; seconded by Councilman Rudy and unanimously approved by Council.
- (d) Motion was made by Councilman Thek to accept the letter from Granite Petroleum, Inc. on their commitment to reimburse the City for costs of repairs to the airport gate keypad in lieu of continuing to hold 10 % retainage on the Airport Relocation of Fuel Tank Project; seconded by Councilman Rudy and unanimously approved by Council.
- (e) Motion was made by Councilman Bowen to authorize the mayor to sign the Certificate of Substantial Completion for the Airport Relocation Fuel Tank Project; seconded by

Councilman Sawaya and unanimously approved by Council.

- (f) Motion was made by Councilman Bowen to authorize the mayor to sign the final payment for processing for the Airport Relocation of Fuel Tank Project provided no claims from subcontractors, vendors or suppliers are brought against Granite Petroleum, Inc. during the 41 day notice of acceptance of and final settlement period; seconded by Councilman Rudy and unanimously approved by Council.

**COMMENTS:**

Eric Rudy and John Sawaya made comments. Mayor Tomassi made comments.

Motion was made by Councilman Bowen to recess the regular meeting to convene into executive session to discuss personnel; seconded by Councilman Rudy and unanimously approved by Council; 7:50 p.m.

Motion was made by Councilman Sawaya to convene into executive session; seconded by Councilman Thek and unanimously approved by Council; 7:50 p.m.

Motion was made by Councilman Sawaya to adjourn the executive session; seconded by Councilman Bowen and unanimously approved by Council; 8:36 p.m.

Motion was made to Councilman Rudy to reconvene into regular session; seconded by Councilman Thek and unanimously approved by Council; 8:36 p.m.

Motion was made Councilman Bowen to approve the mayor to sign the Wage and Labor Division document to pay Cory See for back wages in the amount of \$7,274.54; seconded by Councilman Rudy and unanimously approved by Council.

Motion was made by Councilman Thek to temporarily appoint Natasia Diers as Acting Administrative Services Director/City Clerk and increase her wages by \$1,000.00 per month back dating the temporary appoint to February 14, 2020; seconded by Councilman Rudy and unanimously approved by Council.

There being no further business before Council, Councilman Bowen made a motion to adjourn the meeting; seconded by Councilman Thek and unanimously approved by Council present; 8:40 p.m.

CITY OF KEMMERER, WYOMING

BY: \_\_\_\_\_  
ANTHONY TOMASSI, MAYOR

ATTEST:

City Hall, Kemmerer, Wyoming

April 13, 2020  
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GLEND A R. YOUNG  
ADMINISTRATIVE SERVICES DIRECTOR