

The Kemmerer City Council met in regular session this 8th day of February, 2016 at 7 p.m. in the City Council Chambers, City Hall, Kemmerer, Wyoming. Mayor Zem Hopkins called the meeting to order. The Pledge of Allegiance was recited. Present on roll call were Mayor Zem Hopkins, Councilwoman Kelly Blue, Councilman Brian Burg, Councilman James Burnett, Councilman Robert Reetz, Councilman Eric Rudy and Councilwoman Kate Zimmerman.

Motion was made by Councilwoman Blue to approve the agenda for February 8, 2016 as amended; seconded by Councilman Burg and unanimously approved by Council.

**PUBLIC HEARING:** The Mayor then opened the Public Hearing on budget amendments 2016-01 thru 2016-06. There being no public questions or comments, the Public Hearing was closed.

**PRESENTATIONS:**

Jennifer Hoffman, resident engineer for WYDOT in the Kemmerer area, explained to Council the letters that went out to some residents.

**VISITORS' COMMENTS AND PETITIONS:**

Mary Ann Putnam thanked Council for putting money toward the Recreation Center. Connie McMillan addressed Council to thank them for further clarification on some of her questions from the last meeting.

**CONSENT AGENDA:**

Motion was made by Councilman Burnett to approve the items on the consent agenda as presented; seconded by Councilman Burg and unanimously approved by Council. Those items were:

- (1) approval of the minutes of January 25, 2016 as presented;
- (2) approval of the payment of the bills and payroll as presented:
 

10265 NCPERS of Wyoming	\$64.00	10266 Wyo Retirement System	\$15,365.96
10267 Avfuel Corp.	15,942.56	10268 Badger Day Lighting	150.00
10269 Bank of the West	2956.07	10270 Beacon Metals Inc.	406.26
10271 Bridger Valley Propane	420.88	10272 Caselle, Inc.	772.67
10273 Centurylink	1276.00	10274 City of Kemmerer	1354.64
10275 Division of Victim Services	130.20	10276 E & L Motors	250.00
10277 Eide Bailly, Inc.	22,525.00	10278 Mike Evans	120.00
10279 Freedom Mailing Services	798.54	10280 Grainger	184.10
10281 Phillip Gregory	49.00	10282 JFC Engineers	12,986.25
10283 Jive Communications	1244.57	10284 JUB Engineers	1540.64
10285 Kemmerer Sr. Center	500.00	10286 Lincoln Self Reliance	20.00
10287 Stephanie Mier	49.00	10288 Mt. West Business Solutions	142.88
10289 Netwize	4470.00	10290 No Limits Fitness	336.00
10291 Peggy Popp	1155.00	10292 Rocky Mountain Power	12,296.40

10293 Swim Clean, Inc.	9772.50	10294 Uinta Bank	3955.83
10295 Ulrich's Fossil Gallery	150.00	10296 Upper Case Printing	165.60
10297 Utah Ballroom Dance Co.	3000.00	10298 Vreeland Law Office	420.45
10299 Wells Fargo Leasing	309.75	10300 Westech Equipment	1158.94
10301 Western Wyo. Beverage	148.10	10302 Wex Bank	1468.23
10303 Wheeler Machinery	3837.91	10304 Wyo Local Gov Liability Pool	2500.00
10305 Xerox Corporation	338.22	1/27/16 Expert Pay	119.62
1/27/16 Federal Tax Deposit	12,555.05	1/27/16 Payroll Direct Deposit	40,019.49
1/27/16 City Flex Account	230.00	1/27/16 ICMA Deposit	125.00
1/27/16 Orchard Trust Deposit	225.00	10307 Chris Farmer Music	1750.00

(3) Pass, approve and adopt Budget Resolutions 2016-01 through 2016-06;

(4) Approve Uinta Bank as a City of Kemmerer depository for 2016;

(5) Approve 1<sup>st</sup> Bank as City of Kemmerer depository for 2016.

**ON TABLE:**

(1) Motion was made by Councilman Burnett to take the designation of the legal newspaper for 2016 from the table; seconded by Councilman Rudy and unanimously approved by Council.

Motion was made by Councilwoman Blue to designate the Kemmerer Gazette as the City's legal newspaper for 2016; seconded by Councilman Reetz and unanimously approved by Council.

(2) Motion was made by Councilwoman Blue to take the musical performance contract with Chris Proctor off the table; seconded by Councilman Reetz and unanimously approved by Council.

Motion was made by Councilman Reetz to approve the contract with Chris Proctor; seconded by Councilman Rudy and approved by Council with Councilwoman Blue voting "Nay".

**OLD BUSINESS:**

(1) Motion was made by Councilwoman Blue to pass, approve and adopt Resolution No. 2016-716 setting a policy regarding the termination of department head level employees; seconded by Councilman Reetz. After much discussion, the Mayor then called for the question. Those voting "Yea" - Mayor Hopkins, Councilman Burg, Councilman Reetz, Councilwoman Zimmerman and Councilman Rudy. Those voting "Nay" - Councilwoman Blue and Councilman Burnett. Motion carried.

(2) Motion was made by Councilman Burnett and seconded by Councilman Burg to approve the revised job description for the City Administrator as presented.

Motion was made by Councilwoman Blue to amend the motion to change the wording regarding performance evaluations under “Tasks”; seconded by Councilwoman Zimmerman.

Motion was made Councilwoman Blue to amend the heading “Tasks” to “Job Requirements”; seconded by Councilman Burg.

Motion was made by Councilwoman Zimmerman and seconded by Councilman Reetz to add ,”Administrator will submit to an evaluation from the city council which would include input from employees.”\_ The Mayor then called for the question on this amendment. All in favor.

The Mayor then called for the question on the previous amendment proposal. All in favor.

The Mayor then called for the question on the previous amendment proposal. All in favor.

The Mayor then called for the question on the original motion as amended. All in favor.

**NEW BUSINESS:**

- (1) Motion was made by Councilman Burg and seconded by Councilwoman Blue to table New business items #1 and #2; all in favor.
- (2) (See new business #1)
- (3) Tom Crank updated Council regarding the sports field parking lot project.
- (4) Motion was made by Councilman Burnett to accept the grant contract and accept the funding for the Underage Drinking Grant; seconded by Councilwoman Blue and unanimously approved by Council.
- (5) Motion was made by Councilwoman Blue to approve the malt beverage permits for Oyster Ridge Music Festival for July 29, 30, 31, 2016; seconded by Councilman Burg and all in favor.
- (6) Motion was made by Councilman Burnett to authorize the Mayor to sign the contract for Desperado-Eagles Tribute/Keepin’ the Summer Alive - Beach Boys Concert; seconded by Councilwoman Blue and unanimously approved by Council.

- (7) Motion was made by Councilman Burg to authorize the submittal of the tree grant in an amount of up to \$6,000; seconded by Councilman Reetz and unanimously approved by Council.

**COMMENTS:**

- (1) Council comments were made by Councilwoman Blue, Councilman Burnett, Councilman Reetz, and Councilman Rudy,
- (2) Mayor Hopkins presented his comments.

Motion was made by Councilwoman Blue to recess the regular meeting and convene into Executive Session to discuss litigation and property; seconded by Councilman Reetz and unanimously approved by Council, 8:50 p.m.

Motion was made by Councilman Burg to reconvene into regular session; seconded by Councilman Burnett and unanimously approved by Council, 8:56 p.m.

There being no further business before Council, motion was made by Councilman Burg the meeting be adjourned; seconded by Councilman Reetz and unanimously approved by Council, 8:58 p.m.

CITY OF KEMMERER, WYOMING

BY: \_\_\_\_\_  
ZEM D. HOPKINS, MAYOR

ATTEST:

\_\_\_\_\_  
GLENDA R. YOUNG  
ADMINISTRATIVE SERVICES DIRECTOR